

No.5/2020-C.R. Cell
Government of India

(भारत सरकार)

Ministry of Fisheries, Animal Husbandry and Dairying
मतस्यपालन, पशुपालन एवम् डेयरी मंत्रालय
Department of Animal Husbandry and Dairying
(पशुपालन एवं डेयरी विभाग)

Krishi Bhawan, New Delhi

Dated. 30.03.2021

OFFICE MEMORANDUM

Subject:- Auto-forwarding of APARs from the assessment year 2020-21-reg.

The undersigned is directed to forward the DoPT's letter No. 3/4/2019 – EO(PR), dated 25.03.2021 for further necessary action wherein provision for **auto-forwarding** of PARs in respect of AIS Officers from one stage to the next stage after the specified due date has been introduced from the assessment year 2020-21 onwards in SPARROW.


(Deepak Sethi)

Under Secretary to the Government of India

Tel: 23386099

Encl: as stated.

1. PS to Hon'ble Minister, F&AHD, Krishi Bhawan, New Delhi.
2. PS to Hon'ble MoS, F&AHD, Krishi Bhawan, New Delhi.
3. Sr. PPS to Secretary, AHD, Krishi Bhawan, New Delhi.
4. PPS to Joint Secretary (VJ) & CVO, AHD, Krishi Bhawan, New Delhi.
5. PS to Joint Secretary (OPC), AHD, Krishi Bhawan, New Delhi.
6. PPS to Joint Secretary (UB), AHD, Krishi Bhawan, New Delhi.
7. All authorities concerned, AHD, Krishi Bhawan, New Delhi.
8. Deputy Secretary (IT), AHD, Krishi Bhawan, New Delhi.
9. NIC, DAHD with request to upload the same on Department's website.

No. 3/4/2019 – EO(PR)
Government of India
M/o Personnel, Public Grievances & Pensions
D/o Personnel & Training

North Block, New Delhi
Dated the 25th March, 2021

To

The Chief Secretaries of all the States/UTs,

Sub: Auto-forwarding of PARs from the assessment year 2020-21 –reg.

Sir/Madam,

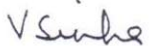
I am to refer to the Gazette Notification No. G.S.R No. 519 (E) dated 23.07.2019 already communicated vide DoPT letter no. 11059/01/2016 – AIS-III dated 27.09.2019 vide which AIS(PAR) Amendment Rules, 2019 were notified. It may kindly be recalled that electronic recording of PAR was made mandatory from the year 2014-15 and later the provision for same was made in the AIS(PAR) Amendment Rules, 2017.

2. Though the outer limit for recording of PAR i.e. 31st December of the assessment year in which the assessment year ends, was being followed sacrosanctly, the timelines laid down in General Guidelines for recording of PARs by the Reporting, Reviewing and Accepting authorities were still not being adhered to. In order to give effect to the time-bound recording of PARs, provision for auto-forwarding of PARs from one stage to the next stage after the specified due date has been introduced from the assessment year 2019-20 in SPARROW. Under the newly provided schedule for completion of PAR in respect of all levels of IAS officers, PARs will automatically move forward from the account of ORU to the Reporting authority and thereafter to the next authority on the specified due date even if the PAR is not recorded by the concerned authority.

3. It may be pertinent to mention that due to COVID-19 pandemic, auto-forwarding provision in respect of PARs for the assessment year 2019-20 was not implemented, as a one-time measure only. However, from the year 2020-21, PARs will automatically move from one level to the other after the due date, in SPARROW.

4. In view of the above, it is requested to kindly bring to the notice of all the concerned regarding auto-forwarding of PARs from this assessment year i.e. 2020-21 onwards.

Yours sincerely,


(Varsha Sinha)
Director(PR)

No. 11059/01/2016- AIS-III
Government of India
Ministry of Personnel, Public Grievances & Pensions
(Department of Personnel & Training)

North Block, New Delhi,
Dated the 19th September, 2019

To,

The Chief Secretaries of all the States / UTs

Subject: **Amendment to AIS (PAR) Rules, 2007-reg.**

I am directed to refer to the subject noted above and to say that this Department, vide notification number G.S.R No. 519 (E) dated 23.07.2019, has amended the AIS (PAR) Rules, 2007 (copy enclosed). The said amendments have come into force from the date of their publication in the Gazette of India. The said amendments, inter-alia, provides as under:-

- (i) PAR Form I and Form II and guidelines for filling the said PAR Forms appended below these Forms under appendix I applicable for IAS officers have been substituted with new Form I & II and the guidelines thereunder.
- (ii) Schedule for completion of PAR Form I and Form II applicable for IPS & IFoS Officers respectively under the general guidelines for filling the said PAR Form I & II under Appendix II & III (i.e. para 9.1 of the respective guidelines) has been substituted with the new schedule for completion of PAR including consequential changes in corresponding para 9.2 & 9.3 of the respective guidelines.
- (iii) The aforesaid amendments provide for uniform timelines for various stages of recording of PAR (i.e. submission of Self Appraisal, Reporting, Reviewing and Accepting) , disclosure of PAR, representation against PAR and disposal thereof in respect of all levels of AIS officers.
- (iv) Since, electronic recording of PAR is mandatory under AIS(PAR)Rules, 2007 as amended, in order to give effect to the time bound recording of PAR, there shall be an auto-forwarding provision of PAR from one stage to another stage after specified due date as envisaged under newly provided schedule for completion of PAR in respect of all levels of AIS officers.

2. The aforesaid amendments in the PAR Rules may please be brought to the notice of all the concerned for strict compliance. MHA and MoEF, being cadre controlling authority for IPS & IFoS officers respectively may please take all necessary action to give effect to the said amendments under AIS(PAR)Rules.

Encl: As stated.


19-9-19
(Jyotsna Gupta)
Under Secretary (Services)
Tele:011-23094714

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Copy to:-

1. The Secretaries to the Govt. of India, All Ministries/ Departments
2. The Additional Secretary (UTS), MHA, North Block, New Delhi.
3. The Additional Secretary (Police), MHA, North Block, New Delhi.
4. The Joint Secretary (IFS), M/o Environment, Forests and Climate Change, Paryavaran Bhawan, Jor Bagh, New Delhi.
5. US (EO-PR), DoPT- For necessary changes in SPARROW system in respect of IAS officer.
6. NIC, DoPT, (with request to upload letter on the website of the Department).


19.9.19
(Jyotsna Gupta)
Under Secretary (Services)
Tele:011-23094714

कामिष्ठ (क-1) दिमाग.

सचिवालय, राजस्थान, जयपुर

गणित क्रमांक 642979

दिनांक 06.08.2020

F.No. 3/4/2019 - EO(PR)

Government of India

M/o Personnel, Public Grievances & Pensions

D/o Personnel & Training

Prs 01/50

(Rajeeva Swarup)
Chief Secretary

JS(AI)

4/8

North Block, New Delhi

Dated, the 14th March, 2020

To,

The Chief Secretaries of all the States/UTs.

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04 03 2020

Sub: Amendment to AIS(PAR) Rules-2007 -reg.

I am to refer to the Gazette Notification No. G.S.R No. 519 (E) dated 23.07.2019 introducing amendments in AIS(PAR) Rules, 2007, already communicated vide letter-no. 11059/01/2016 - AIS-III dated 27.09.2019 which, inter-alia, provides as under:

- i. PAR Form I and Form II and guidelines for filling the said PAR Forms appended below these Forms under appendix-II applicable for IAS officers have been substituted with new Form I & II and the guidelines there under.
- ii. The aforesaid amendments provide for uniform timelines for various stages of recording of PAR (i.e. Submission of Self Appraisal, Reporting, Reviewing and Accepting), disclosure of PAR and disposal thereof in respect of IAS officers at all levels.
- iii. Since, electronic recording of PAR is mandatory under AIS(PAR) Rules, 2007 as amended, in order to give effect to the time-bound recording of PAR, there shall be an auto-forwarding provision of PAR from one stage to another, after specified due date as envisaged under newly provided schedule for completion of PAR in respect of IAS officers at all levels.
- iv. A separate tab in the SPARROW for dual reporting in case of Financial Advisors posted as Joint Secretary/Additional Secretary in the different Ministries/Department of Government of India has been created to provide both the Reporting authorities to report separately without being privy to the report of the other Reporting authority.

SO(AI)

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2. In view of the amendments to the AIS(PAR) Rules, 2007, relevant modifications have been made in the SPARROW portal by replacing the old forms with the new ones introduced vide the aforesaid notification. Similarly, with the introduction of the provision of auto-forward of PAR from the Assessment Year 2019-20, PARs will automatically move forward from the account of ORU to the Reporting authority and thereafter to the next level, in case the PAR is not submitted by the concerned authority within the specified timelines. It may be important to reiterate that the afore-said amendments provide for uniform timelines for all the officers either working in the Super-time scale or below or working as Additional Secretary/Secretary to the Government of India i.e. now the ORU will get two months time to submit the self-appraisal irrespective of the level at which he is working.

3. It is requested that these modifications may be brought to the notice of all the officers posted in the State Government, for strict compliance.

Yours sincerely,

V Sinha

(Varsha Sinha)
Director

Tel: 011-23092755

The Chief Secretary,
Government of Rajasthan,
Secretariat,
Jaipur - 302005

S. R. S.
08/03/20