

MOST IMMEDIATE

F.No.O-1101312/1/2021-RTI
Government of India
Ministry of Fisheries, Animal Husbandry & Dairying
Department of Animal Husbandry and Dairy

Krishi Bhawan, New Delhi – 110 001
Dated, the 9th June, 2021

OFFICE MEMORANDUM

Subject: Third Party audit through software for the year 2020-2021-regs.

The undersigned is directed to state that the DOP&T's guidelines on *suo motu* disclosure under Section 4 of the RTI Act, 2005, inter alia, prescribe that each Ministry/ Public Authority should get its proactive disclosure package audited by third party every year and that all public authorities should proactively disclose the names of the third party auditors on their website. The Central Information Commission (CIC), vide its e-mail dated 01.06.2021 (copy enclosed), have extended the timeline for completing third party audit exercise for the year 2020-21 as under: -


- (i) The last date for submitting self appraisal form by Public Authorities on CIC's portal - 30.06.2021
- (ii) The last date for submitting audited report by training institute on CIC's portal - 31.07.2021
- (iii) The last date for submitting the recommendations/comments by Deputy Registrars of ICs of the Commission - 31.08.2021

2. Thus, as a first step, we have to submit self appraisal form on CIC's portal before 30.06.2021. The self appraisal form as available in the website of CIC, as also attached herewith, is required to be filled in 'on line' which requires detailed information as uploaded in the website of the Department of Animal Husbandry and Dairying. Each and every information sought in the form is required to be linked from DAHD website also. To complete this process, it is imperative that all the information as sought in the self appraisal form is uploaded in the website of the Department as well.

3. Any failure in non-submission/late submission/wrong submission of information on the portal of CIC may lead highly embarrassing and unpleasant situation for the Department.

4. Since updation of Department's website is subject matter of IT Division, DS (IT) is directed to look into the matter personally and ensure updation of the Department's website as per the requirement in the prescribed self appraisal form by **18.06.2021** positively, so that it may be submitted on CIC's portal well within prescribed time. US (RTI) would ensure timely submission of the information in the CIC's portal after getting approval from the competent authority. US (RTI) would work out and complete the whole exercise in consultation with DS (IT).

Encl: As above.


(S.C. Srivastav)
Deputy Secretary (Admn.I)

To,

1. Shri Sarbeshwar Majhi, DS (IT)
2. Shri Dharm Prakash, US (RTI)