

No. A.44011/28/2005-Admn.I/(E-17558)
Government of India
Ministry of Fisheries, Animal Husbandry and Dairying
Department of Animal Husbandry and Dairying

Krishi Bhawan, New Delhi,
Dated, the 24th June, 2024

OFFICE MEMORANDUM

Subject: - Re-constitution of Internal Complaint Committee to inquire into the complaints of sexual harassment in this Department – reg.

In compliance of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, the Department has re-constituted an Internal Complaints Committee, comprising following members:-

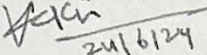
- a) Smt. Sarita Chauhan, Joint Secretary- Chairperson
- b) Ms. Jamuna Valsalan, Assistant Commissioner - Member Secretary
- c) Smt. Swati Melti, Assistant Director - Member
- d) Shri Vikash Kumar Vikrosy, Under Secretary - Member
- e) Ms. Manasi Mishra, CSR (An NGO) - Member

2. The Internal Complaints Committee shall look into all complaints of sexual harassment at workplace in the Department of Animal Husbandry and Dairying and devise effective measures to ensure a better environment for women at workplace. It would also welcome complaints, grievances or suggestions, if any, in this regard to ensure a congenial atmosphere to the working of men and women.

3. The Committee should make an Annual Report of the complaints and the action taken by them to be submitted to the Department of Animal Husbandry and Dairying.

4. The Non-official Ms. Manasi Mishra, Member shall be paid an amount of Rs. 3000/- as an Honorarium per sitting in the ICC.

5. This has the approval of the Competent Authority.


24/6/24

(Vikash Kumar Vikrosy)
Under Secretary to the Govt. of India
Telephone No. 23382779

Distribution:-

1. Chairperson and the Members of the Committee
2. All officers and Sections of the Department
- ✓ 3. NIC with the request to upload the O.M. on the website of the Department.
4. Notice Board.