Government of India
Ministry of Fisheries, Animal Husbandry and Dairying
Department of Animal Husbandry and Dairying

Krishi Bhawan, New Delhi – 110001
Dated, the   2nd September, 2025

OFFICE MEMORANDUM

Subject: Implementation of Mandatory Course Completion and Comprehensive Assessment under Mission Karmayogi – reg.

In compliance of the directions issued by the Department of Personnel & Training (DoPT) under the Mission Karmayogi framework, all Central Government employees are required to complete designated role-based courses hosted on the iGOT Karmayogi platform, along with undergoing a Comprehensive Assessment.

2.   The Department of Animal Husbandry and Dairying (DAHD) has published its **Annual Training Plan for the year 2025–26** on the iGOT portal. The **six courses** assigned to each employee (copy of Annexure) can be viewed under the "**My iGOT**" tab, identified with the tag "**APAR**".

3.   In this regard, all employees are instructed to take note of the following:

i.   Each employee shall complete at least 50% of the courses prescribed by the Department.

ii.   The status of course completion will be automatically fetched from the iGOT portal and will be reflected in the Annual Performance Appraisal Reports (APARs) starting from the reporting period 2025–26 (corresponding to the APAR cycle of 2026–27).

iii.   This information will be captured in a new sub-table under the existing "Training Programs Attended" section in Part-II of the APAR.

4.   All officers and staff of DAHD (Headquarters) are, therefore, requested to ensure timely completion of the assigned courses to avoid any adverse reflection in their performance records.

This issues with the approval of the Competent Authority.

 Encl: As above

Pankey
02/09/2025
(Pankaj Kumar Sinha)
Under Secretary to the Government of India
Tel: 011-23382779

To

1. All the officers/staffs/veterinarians of DAHD through E-office Notice Board
2. NIC for uploading on the E-office Notice Board of the Department.

Copy for information to:-

1. Sr. PPS to Secretary, AHD
2. Sr.PPS/PPS to AS(C&DD)/AS(LH)/JS(NLM)/JS(Admin)/Advisor(Stats.)

Stakeholder	Sl No	Course Name
JS & Above	1	Personal Finance
	2	Public-Private Partnership
	3	AI in Government: Transforming Public Service Delivery
	4	Understanding and Managing Stress
	5	Purpose Driven Leadership
	6	Data Science for Policy Makers
Director & Deputy Secretaries	1	Managing & Leading Teams
	2	Introduction to Emerging Technologies (New)
	3	Personal Finance
	4	Understanding and Managing Stress
	5	Workplace Wellbeing
	6	AI in Government: Transforming Public Service Delivery
Under-Secretaries	1	Understanding and Managing Stress
	2	Personal Finance
	3	Government E Marketplace
	4	Overview of Viksit Bharat, 2047
	5	Dos and Don'ts of Social Media
	6	Gen AI for Everyone
SO/ ASO	1	Basics of Communication
	2	Personal Finance
	3	Understanding and Managing Stress
	4	Government E Marketplace
	5	Self Leadership
	6	Responsible Data Management
MTS & Others	1	स्वच्छता ही सेवा -2024 पर प्रशिक्षण मॉड्यूल (Hindi)
	2	Basic Computer Course for New Entrants
	3	Basics of Communication
	4	Do's and Dont's for Government Employees- Hindi
	5	Investing in Government Schemes (Hindi)
	6	सूर्य नमस्कार का महत्व एवं उपयोगिता