



**Basic Details**

Organisation Chain	Delhi Milk Scheme		
Tender Reference Number	AE-15011/44/2025-Store-S (E. No.37577)		
Tender ID	2026_DMS_894074_1	Withdrawal Allowed	Yes
Tender Type	Open Tender	Form of contract	Lump-sum
Tender Category	Services	No. of Covers	1
General Technical Evaluation Allowed	No	ItemWise Technical Evaluation Allowed	No
Payment Mode	Offline	Is Multi Currency Allowed For BOQ	No
Is Multi Currency Allowed For Fee	No	Allow Two Stage Bidding	No

**Payment Instruments**

Offline	S.No	Instrument Type
	1	Demand Draft
	2	FDR
	3	Bankers Cheque

**Cover Details, No. Of Covers - 1**

Cover No	Cover	Document Type	Description
1	Fee/PreQual/Technical/Finance	.pdf	scan copy of EMD
		.pdf	scan copy of signed tender acceptance letter and document along with relevant certificate as per tender
		.xls	BoQ
		.pdf	Price break up

**Tender Fee Details, [Total Fee in ₹ \* - 0.00]**

Tender Fee in ₹	0.00		
Fee Payable To	Nil	Fee Payable At	Nil
Tender Fee Exemption Allowed	No		

**EMD Fee Details**

EMD Amount in ₹	5,000	EMD Exemption Allowed	Yes
EMD Fee Type	fixed	EMD Percentage	NA
EMD Payable To	General Manager, Delhi Milk Scheme	EMD Payable At	New Delhi

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**Work /Item(s)**

Title	Outsourcing the job of unloading, weighing and stacking and counting of Packed Ghee Carton of 12 ltrs each from vehicle to DMS Godawn				
Work Description	Outsourcing the job of unloading, weighing and stacking and counting of Packed Ghee Carton of 12 ltrs each from vehicle to DMS Godawn				
Pre Qualification Details	Please refer Tender documents.				
Independent External Monitor/Remarks	NA				
Show Tender Value in Public Domain	No				
Tender Value in ₹	2,30,000	Product Category	Miscellaneous Services	Sub category	NA
Contract Type	Tender	Bid Validity(Days)	180	Period Of Work(Days)	NA

<b>Location</b>	Delhi Milk Scheme, West Patel Nagar, New Delhi	<b>Pincode</b>	110008	<b>Pre Bid Meeting Place</b>	NA
<b>Pre Bid Meeting Address</b>	NA	<b>Pre Bid Meeting Date</b>	NA	<b>Bid Opening Place</b>	Delhi Milk Scheme, West Patel Nagar, New Delhi
<b>Should Allow NDA Tender</b>	No	<b>Allow Preferential Bidder</b>	No		

### **Critical Dates**

<b>Publish Date</b>	15-Jan-2026 02:30 PM	<b>Bid Opening Date</b>	05-Feb-2026 02:30 PM
<b>Document Download / Sale Start Date</b>	15-Jan-2026 02:30 PM	<b>Document Download / Sale End Date</b>	04-Feb-2026 02:30 PM
<b>Clarification Start Date</b>	NA	<b>Clarification End Date</b>	NA
<b>Bid Submission Start Date</b>	15-Jan-2026 02:30 PM	<b>Bid Submission End Date</b>	04-Feb-2026 02:30 PM

### **Tender Documents**

NIT Document	S.No	Document Name	Description	Document Size (in KB)	
	1	Tendernotice_1.pdf	NIT	204.47	
Work Item Documents	S.No	Document Type	Document Name	Description	Document Size (in KB)
	1	BOQ	BOQ_939767.xls	BoQ	343.50
	2	Tender Documents	Tender_document.pdf	Tender document along with tender acceptance letter and other relevant document	469.86

### **Bid Openers List**

<b>S.No</b>	<b>Bid Opener Login Id</b>	<b>Bid Opener Name</b>	<b>Certificate Name</b>
1.	singhpankajsm.1@dms.nic.in	Pankaj Kumar	PANKAJ KUMAR
2.	ashok.amdo@dms.nic.in	Ashok Sah	ASHOK SAH
3.	liladhar.mdo@dms.nic.in	Liladhar .	LILADHAR
4.	jitendra273@gmail.com	Jitendra Kumar	JITENDRA KUMAR

### **GeMARPTS Details**

<b>GeMARPTS ID</b>	YN3VOS5ECWJU
<b>Description</b>	Valid till 26/01/2026
<b>Report Initiated On</b>	27-Dec-2025
<b>Valid Until</b>	26-Jan-2026

### **Tender Properties**

<b>Auto Tendering Process allowed</b>	No	<b>Show Technical bid status</b>	Yes
<b>Show Finance bid status</b>	Yes	<b>Stage to disclose Bid Details in Public Domain</b>	Technical Bid Opening
<b>BoQ Comparative Chart model</b>	Normal	<b>BoQ Compative chart decimal places</b>	2
<b>BoQ Comparative Chart Rank Type</b>	L	<b>Form Based BoQ</b>	No

### **TIA Undertaking**

S.No	Undertaking to Order	Tender complying with Order	Reason for non compliance of Order
1	<a href="#">PPP-MII Order 2017</a>	Agree	
2	<a href="#">MSEs Order 2012</a>	Agree	

### **Tender Inviting Authority**

<b>Name</b>	General Manager, DMS
<b>Address</b>	Delhi Milk Scheme, West Patel Nagar, New Delhi-110008
<b><u>Tender Creator Details</u></b>	
<b>Created By</b>	Jitendra Kumar
<b>Designation</b>	Store Officer
<b>Created Date</b>	15-Jan-2026 12:29 PM

No. AE-15011/44/2025-Store-S (E. No.37577)  
Delhi Milk Scheme,  
Govt. of India,  
West Patel Nagar,  
New Delhi-110008.  
E-Mail: [aso.dms@nic.in/sanjay.dms@nic.in](mailto:aso.dms@nic.in/sanjay.dms@nic.in)

General Manager, Delhi Milk Scheme, West Patel Nagar, New Delhi-110008 for and on behalf of President of India invites e-tender for outsourcing the job of unloading, weighing and stacking and counting of Packed Ghee Carton of 12 ltrs each from vehicle to DMS Godawn. E-tender forms containing detailed terms & conditions can be downloaded from Central Public Procurement – Portal website i.e. [eprocure.gov.in/eprocure/app](http://eprocure.gov.in/eprocure/app) from **15.01.2026 04.02.2026 up to 2.30 PM**. Online tender documents must be accompanied with scanned copy of Original DD/Pay Order/Bankers Cheque/FDR of EMD as prescribed in tender documents in favour of General Manager, Delhi Milk Scheme payable at Delhi. Original DD/Pay Order/Banker's Cheque/FDR of EMD may be submitted to this office well before opening of e-tender enquiry. Duly filled in 'e'-tender/online offers shall be accepted up to **2.30 pm on 04.02.2026 and will be opened on 05.02.2026 at 02.30 PM**. Manual tender shall not be accepted. Please visit DAHD website i.e. [www.dahd.nic.in](http://www.dahd.nic.in).

General Manager  
Delhi Milk Scheme

**Tender Acceptance Letter**

To,

The General Manager,  
Delhi Milk Scheme,  
West Patel Nagar,  
New Delhi-110008.

**Subject:- Online/ e-tender enquiry for outsourcing the job of Unloading, Weighing and Stacking and Counting of Packed Ghee Carton of 12 ltrs each from vehicle to DMS Godawn against the tender enquiry No. AE-15011/44/2025-Store-S (E. No.37577) dated 15.01.2026-Regarding.**

Sir,

I/ We hereby offer to undertake the job as detailed in the enclosed schedule at the rates given by me/us and I/We agree by all terms & conditions of e-Tender Enquiry F. No. AE-15011/44/2025-Store-S (E. No.37577) dated 15.01.2026.

I have fully understood the instructions/conditions laid down in the schedule and have thoroughly examined the requirements. I am fully aware of the nature of the work to be done and I will take up the job strictly in accordance with the requirements given therein.

Further, I submit the requisite EMD of Rs.5,000/- in the form of DD/FDR/BKR Cheque No. \_\_\_\_\_ dated \_\_\_\_\_ issued by \_\_\_\_\_ (Name of the Bank).

Yours faithfully,

(Signature of the Party)

Name of the Party \_\_\_\_\_  
Address : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Phone No \_\_\_\_\_

### **First Schedule to e-Tender enquiry**

**Tender Enquiry No. AE-15011/44/2025-Store-S (E. No.37577) for outsourcing the job of unloading, weighing and stacking and counting of Packed Ghee Carton of 12 ltrs each from vehicle to DMS Godawn.**

1. Description of Job : Outsourcing the job of unloading, weighing and stacking and counting of Packed Ghee Carton of 12 ltrs each from vehicle to DMS Godawn.
2. Rates : Rates may be offered in financial bid in (.xls) and price breakup in (.pdf)
3. EMD to be deposited : Rs. 5,000/-

**Scope of Work:-** Job of unloading, weighing, stacking and counting of Packed Ghee Carton of 12 ltrs. each from vehicle to DMS Godawn as when require basis.

#### **Terms & Conditions:-**

1. **Period of Contract:-** The above job shall be awarded initially for the period of two years which can be extended for further period of six months depending upon the satisfactory performance and at the sole discretion of General Manager.
2. **Rate:-** The bidder are requested to provide rates/offer for unloading, weighing, stacking and counting of Packed Ghee Carton of 12 ltrs. each from vehicle to DMS Godawn on per liters (inclusive of all charges +taxes etc.) basis.
3. **Documents to be submitted for eligibility criteria:-**
  - (i) The firm is required to submit Aadhar and Pan Card along with his rate offer.
  - (ii) The firm is also required to submit GST certificate along with his rate offer.
4. **EMD Deposit:-** MSE and Startup Enterprises are exempted from depositing EMD, relevant certificate for exemption is to be submitted. Under MSE category, only manufacturers for Goods and Service Providers for Services are exemption from EMD. Other firms have to deposit EMD of Rs.5,000/- in form of FDR, Demand Draft/Pay Order along with tender in favour of General Manager, Delhi Milk Scheme
5. **Security Deposit:** You are required to deposit 5% security amount of the total value of the contract in the shape of Demand Draft/Pay order/FDR in favour of General Manager, Delhi Milk Scheme within 10 days from the issue of the job order failing which contract may be cancelled. The security amount shall be refunded after completion of job.
6. **Payment: Payment terms:** The payment shall be made on monthly basis on actual quantity of ghee unloaded as per scope of work. The contractor is required submit the bills after completing three months period and duly Certified by ASO (R&G) to AO (I) Store Payment Section for arranging payment.
7. **Site Visit:** Before quoting the rates, the contractor may visit Delhi Milk Scheme to access quantum of work and the requirement of items for carrying out the job in time. Any clarification required may be got from ASO (R&G) of DMS on any working days between 10 am to 4 pm. No request will be considered after opening of e-Tender.
8. **Statutory and Mandatory Provision :** The contractor shall abide by all the statutory and mandatory provisions of labour/Industrial laws in force from time to time. In case any challan/ fine is levied under Statutory Act, DMS will not be responsible for any violation of law by Party and the contractor will be fully responsible for its settlement and of any statutory and the mandatory requirements such as Medical, Insurance etc.
9. **Compensation:** In the event of an accident or mishap resulting in any disability, injury or death of employee engaged by party during the period of the contract the compensation,

damage etc. are to be paid by contractor. DMS shall not be liable in any manner either monetarily or otherwise.

10. **Safety Guidelines :** Tenderer should ensure that the staff deployed by him follow all statutory and safety guidelines while working. In this connection DMS in no way will be responsible for any untoward happenings during the contract period.
11. **Statutory Requirement :** The contractor is required to abide by all statutory requirements as per Law applicable during the contract period.
12. **Modification:** In case of any hardship/operational problems faced by either party (i.e. contractor or DMS). General Manager, DMS have the right to add/modify any conditions in the public interest by recording reasons to this effect.
13. **Short Close of Contract:**(i) On breach of any terms and conditions, the said contract can be short closed/cancelled at any time without assigning any reason at the sole discretion of General Manger, Delhi Milk Scheme. (ii) The contract can be short closed at any time if O & M of DMS is given to external agency or DMS activity is closed due to any reasons, whichever is earliest. (iii) In case of closure of DMS activities, contract may be short closed without any notice. (iv) In case of shifting of entire DMS operation to any other Milk Union/Dairy Federation etc and/or short closing/termination MoU between DMS and Haryana Dairy Federation, the above contract can be short closed. (v) The contract can also be short closed under any unforeseen circumstances beyond the control of DMS.
14. **Manual Tender:** Manual tender shall not be accepted .
15. **Validity of Tender:** Your Tender offer should be valid for a period of 180 days from the closing date of tender.
16. **Jurisdiction:** All dispute arising out of or touching on the contract shall be subjected to the jurisdiction of the court of Union Territory of Delhi only.
17. **Instruction for bidders for filling/bidding E-Tender.**

- a. As this is e-tender enquiry, all bidders are requested to obtain Digital Signature Certificate (DSC) for bidding the above tender.
- b. E-Tender Enquiry & tender acceptance letter duly signed by bidder and related documents may be uploaded in (.pdf) file. If above tender enquiry document are not signed by bidder the same shall be summarily rejected.
- c. Proof of EMD deposit or EMD exemption certificate for relevant category. If EMD exemption certificate is not for relevant category of tender, the tender is likely to be ignored/rejected.
- d. Price inclusive of all taxes, GST etc FOR DMS basis may be filled in Financial Bid in (.xls) file. Price break-up may be enclosed with price bid in (.pdf) of financial bid
- e. All the above Document may be uploaded on CPP Portal i.e. **[eprocure.gov.in/eprocure/app](http://eprocure.gov.in/eprocure/app)**

I/we hereby append my/our signatures in verification of our rate offer and in full acceptance of the terms & conditions stipulated in this E-Tender Enquiry.

(Signatures of Tenderer

Name\_\_\_\_\_

Address\_\_\_\_\_

Phone/Fax\_\_\_\_\_

Dated\_\_\_\_\_ Place\_\_\_\_\_