

F. No. 1(27)/PFMS/2020
Government of India
Ministry of Finance
Department of Expenditure
PFMS Division

North Block
New Delhi, ~~21~~ May, 2024

OFFICE MEMORANDUM

Subject: "Just-in-Time" release of Centrally Sponsored Schemes (CSS) funds through e-kuber platform of Reserve Bank of India (RBI) – notification of States and Schemes to be covered under the SNA SPARSH model.

The undersigned is directed to refer to this Department's guidelines on SNA SPARSH issued vide DoE's OMs of even number dated 13th July, 2023. Presently 5 schemes in 10 States are being implemented through SNA SPARSH model.

2. In this regard it has been decided to onboard **additional** 22 schemes and 10 States on the SNA SPARSH platform w.e.f. 1st June, 2024. The overall list of 27 schemes (5 existing +22 new) to be implemented in SNA SPARSH model in 20 States (10 existing+10 new) is enclosed as Annexure-I.

3. Ministries/Departments and State Governments concerned are requested to approach PFMS division, O/o CGA regarding necessary steps to be taken to onboard the scheme and the State on SNA SPARSH platform.

4. This issues with the approval of Finance Secretary & Secretary (Expenditure).

Encl: Annexure I, II, III & IV

*Prateek h/s/r
21/5/24*
(Prateek Kumar Singh)
Director (PFC-I)
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To,

1. Secretaries to Ministries/Departments in Government of India [**as per Annexure II**]
2. Financial Advisers to Ministries/Departments in Government of India [**as per Annexure III**]
3. Pr. CCAs to Ministries/Departments in Government of India [**as per Annexure IV**]

Copy to:

1. Addl CGA, PFMS, O/o CGA

List of 27 Centrally Sponsored Schemes to be Implemented in 20 States under SNA SPARSH model			
Sl. No.	Ministry/Department	Name of the Scheme	States
1	Department of Higher Education	Rashtriya Uchhatar Shiksha Abhiyan (RUSA)	
2	Department of Drinking Water and Sanitation	Swachh Bharat Abhiyan (Gramin)	
3		Jal Jeevan Mission (JJM)/National Rural Drinking Water Mission	
4	Department of Fisheries	Pradhan Mantri Matsya Sampada Yojana (PMMSY)	
5	Ministry of Environment Forest and Climate Change	Conservation of Natural Resources and Ecosystem	
6	Department of Agriculture & Farmers Welfare	Rashtriya Krishi Vikas Yojna	
7		Krishionnati Yojana	
8	Department of Animal Husbandry and Dairying	Development Programmes	
9	Department of Food and Public Distribution	Assistance to States Agencies for Intra-State Movement of Foodgrains and FPS Dealers Margin under NFSR	
10	Ministry of Food Processing Industries	Prime Minister Formalisation of Micro Food Processing Enterprises Scheme (PM FME)	
11	Department of Health and Family Welfare	Pradhan Mantri Ayushman Bharat Health Infrastructure Mission (PM ABHIM)	
12		Infrastructure Maintenance	
13		Ayushman Bharat - Pradhan Mantri Jan Arogya Yojana (PMJAY)	
14	Ministry of Housing and Urban Affairs	AMRUT (Atal Mission for Rejuvenation and Urban Transformation)	
15		Swachh Bharat Mission (SBM) - Urban	
16		Pradhan Mantri Awas Yojna (PMAY)	
17	Ministry of Law and Justice	Infrastructure Facilities for Judiciary	
18	Department of Rural Development	National Livelihood Mission - Ajeevika	
19		Mahatma Gandhi National Rural Employment Guarantee Program (Material & Admin Component)	
20		Pradhan Mantri Gram Sadak Yojna	
21		Pradhan Mantri Awas Yojna (PMAY) - Rural	
22	Department of School Education and Literacy	PM Schools for Rising India (PM SHRI)	
23	Department of Water Resources, River Development and Ganga Rejuvenation	Pradhan Mantri Krishi Sinchay Yojna	
24		Interlinking of Rivers	
25	Ministry of Home Affairs (Police)	Modernisation of Police Forces	
26	Ministry of Women and Child Development	Mission Shakti (Mission for Protection and Empowerment for Women)	
27	Department of Land Resources	Pradhan Mantri Krishi Sinchay Yojna	

Annexure – II

S.No	Name	Ministry/Department	Address
1	The Secretary	Department of Higher Education	127-C, Shastri Bhawan, New Delhi
2	The Secretary	Department of Drinking Water and Sanitation	C Wing, 4th Floor, Pandit Deendayal Antyodaya Bhawan, CGO Complex Lodhi Road, New Delhi - 110003
3	The Secretary	Department of Fisheries	Room No.- 220, Krishi Bhavan, New Delhi – 110011
4	The Secretary	Ministry of Environment Forest & Climate Change	Indira Paryavaran Bhawan, Jorbagh Road, New Delhi – 110 003
5	The Secretary	Department of Agriculture & Farmers Welfare	Krishi Bhawan, New Delhi- 110001
6	The Secretary	Department of Animal Husbandry and Dairying	Krishi Bhawan, New Delhi- 110001
7	The Secretary	Department of Food and Public Distribution	Room No. 170, Krishi Bhawan, New Delhi – 110001
8	The Secretary	Ministry of Food Processing Industries	Panchsheel Bhawan, August Kranti Marg, New Delhi- 110049
9	The Secretary	Department of Health and Family Welfare	Room No. 156, A-Wing, Nirman Bhawan, New Delhi - 110011
10	The Secretary	Ministry of Housing and Urban Affairs	Room No. 122 , C Wing, Nirman Bhawan, New Delhi-110011
11	The Secretary	Department of Justice	Room No. 14, Jaisalmer House, 26- Mansingh Road, New Delhi - 110011
12	The Secretary	Department of Rural Development	Krishi Bhawan, New Delhi- 110001
13	The Secretary	Department of School Education and Literacy	Room No. 124, C Wing, Shastri Bhawan New Delhi- 110001
14	The Secretary	Department of Water Resources, River Development and Ganga Rejuvenation	Room No. 412, Shram Shakti Bhawan, New Delhi- 110001
15	The Secretary	Ministry of Home Affairs (Police)	North Block, New Delhi
16	The Secretary	Ministry of Women and Child Development	Shastri Bhawan, A Wing New Delhi- 110001
17	The Secretary	Department of Land Resources	Nirman Bhawan, New Delhi

Annexure-III

S.No	Name	Ministry/Department	Address
1	Joint Secretary & FA	Department of Higher Education	Shastri Bhawan, New Delhi
2	Joint Secretary & FA	Department of Drinking Water and Sanitation	Shram Shakti Bhawan, New Delhi - 110003
3	Additional Secretary & FA	Department of Fisheries	Krishi Bhawan, New Delhi - 110011
4	Additional Secretary & FA	Ministry of Environment Forest & Climate Change	Indira Paryavaran Bhawan, Jorbagh Road, New Delhi - 110 003
5	Additional Secretary & FA	Department of Agriculture & Farmers Welfare	Krishi Bhawan, New Delhi- 110001
6	Additional Secretary & FA	Department of Animal Husbandry and Dairying	Krishi Bhawan, New Delhi- 110001
7	Additional Secretary & FA	Department of Food and Public Distribution	Krishi Bhawan, New Delhi - 110001
8	Additional Secretary & FA	Ministry of Food Processing Industries	Udhyog Bhawan, New Delhi- 110049
9	Additional Secretary & FA	Department of Health and Family Welfare	Nirman Bhawan, New Delhi - 110011
10	Additional Secretary & FA	Ministry of Housing and Urban Affairs	Nirman Bhawan, New Delhi-110011
11	Additional Secretary & FA	Department of Justice	Jaisalmer House, 26- Mansingh Road, New Delhi - 110011
12	Joint Secretary & FA	Department of Rural Development	Krishi Bhawan, New Delhi- 110001
13	Joint Secretary & FA	Department of School Education and Literacy	Shastri Bhawan New Delhi- 110001
14	Joint Secretary & FA	Department of Water Resources, River Development and Ganga Rejuvenation	Shram Shakti Bhawan, New Delhi- 110001
15	Additional Secretary & FA	Ministry of Home Affairs (Police)	North Block, New Delhi
16	Additional Secretary & FA	Ministry of Women and Child Development	Shastri Bhawan, New Delhi- 110001
17	Joint Secretary & FA	Department of Land Resources	Krishi Bhawan, New Delhi – 110001

Annexure – IV

S.No	Name	Ministry/Department	Address
1	Pr. CCA/CCA	Department of Higher Education	Shastri Bhawan, New Delhi
2	Pr. CCA/CCA	Department of Drinking Water and Sanitation	Pandit Deendayal Antyodaya Bhawan, CGO Complex Lodhi Road, New Delhi - 110003
3	Pr. CCA/CCA	Department of Fisheries	Krishi Bhawan, New Delhi – 110011
4	Pr. CCA/CCA	Ministry of Environment Forest & Climate Change	Indira Paryavaran Bhawan , Jorbagh Road, New Delhi – 110 003
5	Pr. CCA/CCA	Department of Agriculture & Farmers Welfare	Krishi Bhawan, New Delhi- 110001
6	Pr. CCA/CCA	Department of Animal Husbandry and Dairying	Krishi Bhawan, New Delhi- 110001
7	Pr. CCA/CCA	Department of Food and Public Distribution	Krishi Bhawan, New Delhi – 110001
8	Pr. CCA/CCA	Ministry of Food Processing Industries	Panchsheel Bhawan, August Kranti Marg, New Delhi- 110049
9	Pr. CCA/CCA	Department of Health and Family Welfare	Nirman Bhawan, New Delhi - 110011
10	Pr. CCA/CCA	Ministry of Housing and Urban Affairs	Nirman Bhawan, New Delhi- 110011
11	Pr. CCA/CCA	Department of Justice	Jaisalmer House, 26- Mansingh Road, New Delhi - 110011
12	Pr. CCA/CCA	Department of Rural Development	Krishi Bhawan, New Delhi- 110001
13	Pr. CCA/CCA	Department of School Education and Literacy	Shastri Bhawan New Delhi- 110001
14	Pr. CCA/CCA	Department of Water Resources, River Development and Ganga Rejuvenation	Shram Shakti Bhawan, New Delhi- 110001
15	Pr. CCA/CCA	Ministry of Home Affairs (Police)	North Block, New Delhi
16	Pr. CCA/CCA	Ministry of Women and Child Development	Shastri Bhawan, New Delhi- 110001
17	Pr. CCA/CCA	Department of Land Resources	Nirman Bhawan, New Delhi

F. No. 1(27)/PFMS/2020
Government of India
Ministry of Finance
Department of Expenditure
PFMS Division

North Block
New Delhi, 16th January, 2024

OFFICE MEMORANDUM

Subject: “Just-in-Time” release of Centrally Sponsored Schemes (CSS) funds through SNA SPARSH model – procedure for return of unspent balances lying in the SNA accounts and State Treasury - reg.

Attention is invited Para 3(v) of DoE’s OM No. 1(27)/PFMS/2020 dated 13th July, 2023 which states that –

“Upon on boarding of a scheme onto SNA- SPARSH platform, the State Government shall close all the SNA accounts pertaining to the scheme and return the Central share of unspent balance lying in the SNA accounts to the Consolidated Fund of India (CFI). Similarly the State share of unspent balance in the SNA accounts should be returned to the Consolidated Fund of the State. Further, the central share under the scheme lying in State treasury should also be returned to the CFI. Detailed procedure for calculation and return of the unspent amount will be issued separately.”

2. In compliance with the aforesaid provision of DoE’s guidelines dated 13th July, 2023, following Standard Operating Procedure (SoP) is issued for return of unspent scheme funds lying in the SNA account and the State treasury. This SoP is applicable to all the Centrally Sponsored Schemes (CSS) notified by the Department of Expenditure (DoE) under SNA- SPARSH model.
3. For each State Linked Scheme (SLS), the SNA concerned shall trifurcate the total funds released by the State treasury to the SNA account from 1st April, 2021 into Central share, State share and Top up.
4. The total funds available in the SNA account shall also be trifurcated into Central share, State share and Top up in the same proportion in which these funds were released to the SNA account. For example –

Central share of funds released to the SNA account since 1 st April, 2021	Say ‘A1’
State share of funds released to the SNA account since 1 st April, 2021	Say ‘B1’
TOP UP released to the SNA account since 1 st April, 2021	Say ‘C1’
Total Funds Released to the SNA account since 1 st April, 2021 to till date	$D1 = A1 + B1 + C1$
SNA account balance as on date	Say ‘S’
Central share of funds in the SNA account as on date	$X1 = S * A1 / D1$
State share of funds in the SNA account as on date	$Y1 = S * B1 / D1$
TOP UP share of funds in the SNA account as on date	$Z1 = S * C1 / D1$

5. The State Government shall assess the pending and due Central share (say X2), State share, and TOP UP yet to be released by the State treasury to the bank account of SNA.

6. SNA shall calculate the total Central share of funds (say X) to be remitted from the SNA account to the Consolidated Fund of India (CFI) by taking into account the Central share of funds in the SNA account as on date (X1) and the pending central share of scheme funds lying in the State treasury (X2), i.e., $X = X1 + X2$.

7. The Central share of funds 'X' as calculated above shall be further bifurcated into funds pertaining to 2023-24 and funds pertaining to financial years prior to 2023-24. In bifurcating the funds, State will apply the First in First Out (FIFO) principle, i.e. funds received in the SNA account are utilized as they are received. For example, if the amount 'X' is more than the central share released by the Department in 2023-24 (say F), then 'F' will be the central share of funds pertaining to 2023-24 and 'X-F' will be the central share of funds pertaining to previous financial years. Alternatively, if amount 'X' is less than 'F', then 'X' will be the Central share of funds pertaining to 2023-24 and that pertaining to previous years will be 'NIL'.

8. The calculations as per (3) - (7) above as prepared by the SNA shall be verified by the Finance Department of the State Government concerned and thereafter by Ministry/Department concerned of GoI.

9. After the calculations have been verified and accepted by the Ministry/Department and if the SNA account balance 'S' is sufficient to refund the total Central share of funds 'X', i.e., if $S > X$, the SNA shall –

- i. Return the Central share of unspent balance pertaining to 2023-24 lying in the SNA account to the Consolidated Fund of India through the Bharatkosh Portal of PFMS. The purpose of refund shall be named 'Refund of unspent balance for the current financial year for schemes under SNA SPARSH' on Bharatkosh Portal of PFMS.
- ii. Return the Central share of unspent balance pertaining to financial years prior to 2023-24 lying in the SNA account to the Consolidated Fund of India through the Bharatkosh Portal of PFMS. The purpose of refund shall be named 'Refund of unspent balance for previous financial years for schemes under SNA SPARSH' on Bharatkosh Portal of PFMS.
- iii. Return the remaining amount, i.e. $S - X$, to the Consolidated Fund of the State.

10. If $S < X$, the State Government shall transfer funds to the tune of ' $X - S$ ' to the SNA account to enable SNA to refund the Central share of funds as per (9) above.

11. Program Division and PAO users can use Bharatkosh reports in PFMS to verify SLS wise amount remitted by SNA. Ministry/Department should ensure that the unspent balance lying in SNA bank account is remitted back to CFI through Bharatkosh only and as per the amount verified and accepted by the Ministry/Department.

12. Accounting entries by PAOs:

- i. The refund of unspent balances for the current financial year shall be recorded as a reduction of expenditure below the major head '3601- Grants-in-aid to State Governments' or '3602-Grants-in-Aid to Union Territory Governments with Legislature' as the case may be.
- ii. The refund of unspent balances of previous years shall be adjusted under a separate minor head 'Deduct - Recovery of unspent balance of grant-in-aid from State/U.T, Governments' (Code '913') below the major head '3601- Grants-in-aid to State Governments' or '3602-Grants-in-Aid to Union Territory Governments with Legislature' as the case may be.

13. After the completion of aforesaid procedure, the State Government concerned shall close the SNA account, associated zero balance accounts and the associated holding account.

14. This issues with the approval of competent authority.

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To,

1. All Secretaries to the Government of India
2. Chief Secretaries/Principal Secretary (Finance)/Finance Secretary of all States/UTs
3. All Financial Advisors to the Government of India
4. All Pr. CCAs/CCAs of all Ministries/Departments

Copy to:

1. Controller General of Accounts
2. Addl CGA, PFMS, O/o CGA



for M/s

on
14.7.23

RS/EA

F. No. 1(27)/PFMS/2020
Government of India
Ministry of Finance
Department of Expenditure
PFMS Division

North Block
New Delhi, 13th July, 2023

OFFICE MEMORANDUM

Subject: “Just-in-Time” release of Centrally Sponsored Schemes (CSS) funds through e-kuber platform of Reserve Bank of India (RBI).

The General Financial Rule 232(v) prescribes the release of funds to the State Governments and monitoring utilization of funds through PFMS. For better monitoring the availability and utilization of funds released to the States under the Centrally Sponsored Schemes (CSS) and to reduce float, the Department of Expenditure vide OM No. 1(13)PFMS/FCD/2020 dated 23rd March, 2021 has issued guidelines for revised procedure for flow of funds under CSS. The revised procedure, known as the “SNA model”, came into effect from 1st July, 2021.

2. Further, in view of rule 230 (7) of GFR 2017 which prescribes that “The principles of ‘just in time release’ should be applied for releases in respect of all payments to the extent possible” and to bring about more efficiency in cash management at both Centre and States level, it has been decided to introduce an alternative fund flow mechanism named SNA – SPARSH (समयोचित प्रणाली एकीकृत शीघ्र हस्तांतरण – Real time System of Integrated Quick Transfers) for CSS funds through an integrated framework of PFMS, State IFMIS and e-kuber platform of Reserve Bank of India (RBI) in a progressive manner. The names of schemes and States to be covered by the alternative fund flow mechanism will be notified from time to time.

3. Following procedure will be followed by the State Governments concerned and the Ministries/Departments of the Government of India for the schemes notified for implementation in SNA –SPARSH model -

- i. Ministry/Department concerned of the Government of India shall open a drawing account with RBI under the existing User Defined Customer Hierarchy (UDCH) code of the Ministry/Department concerned.
- ii. The State Government will designate a Single Nodal Agency (SNA) for implementing each State Linked Scheme (SLS) corresponding to a CSS. Existing SNAs under the “SNA model” may also be designated as SNAs under SNA- SPARSH model.
- iii. The State Government shall open SLS wise drawing accounts of SNA in RBI. Before opening of drawing account of an SLS, State Government and Ministry/Department concerned of GoI shall ensure that the Centre-State fund sharing ratio is uniform under all components of that SLS. In case of Umbrella schemes having multiple sub

schemes/components with varying sharing patterns, State Governments in consultation with Ministry/Department concerned should open separate SLS for sub schemes/components with different sharing ratio.

- iv. After opening of aforesaid drawing accounts in RBI by the Ministries/Departments and the State Governments, the Ministries/Departments and the State Governments will approach the PFMS division, O/o CGA for on boarding the scheme onto SNA- SPARSH platform of PFMS by ‘marking’ of the CSS on PFMS. Simultaneously, the State Governments shall map the CSS with corresponding SLSs as per the existing protocol.
- v. Upon on boarding of a scheme onto SNA- SPARSH platform, the State Government shall close all the SNA accounts pertaining to the scheme and return the Central share of unspent balance lying in the SNA accounts to the Consolidated Fund of India (CFI). Similarly the State share of unspent balance in the SNA accounts should be returned to the Consolidated Fund of the State. Further, the central share under the scheme lying in State treasury should also be returned to the CFI. Detailed procedure for calculation and return of the unspent amount will be issued separately.
- vi. Once a CSS is on boarded onto SNA-SPARSH platform of PFMS, Ministry/Department concerned shall use only the SNA- SPARSH platform to release funds under the scheme as per the guidelines contained in this OM and further guidelines issued in the matter. The use of SNA platform to release funds as per DoE’s guidelines dated 23rd March, 2021 shall be stopped immediately after on boarding of the CSS onto SNA- SPARSH platform.
- vii. In the beginning of a financial year, the Ministries/Departments will create a ‘mother sanction’ in PFMS for a State for a CSS. The ‘mother sanction’ will define State wise drawing limit of the Ministry/Department for that CSS. The mother sanction may be modified by the Ministry during the year with the concurrence of the IFD.
- viii. The SNA and the Implementing Agencies (IAs) down the ladder shall be registered in State Integrated Financial Management Information System (State IFMIS).
- ix. Whenever the SNA/IAs needs to make payment to vendors/beneficiaries, the SNA/IA will generate payment files in State IFMIS. The payment files generated by SNA/IAs will be consolidated by State treasury in State IFMIS periodically after thorough scrutiny.
- x. In the case of States where the IT system is not ready to onboard a large number of agencies with proper protocol, the agencies may submit manual claims to State treasury which in turn shall process these claims in the State IFMIS.
- xi. State Government will develop a State Cyber Treasury wherein all payment files with SLS tags from the SNA/IAs could be received for payment and the vouchers could be compiled for accounting purpose. The State Cyber Treasury shall make the provision

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of 'flags' to identify the SNA/IA which has raised the claim and the SLS to which the claim pertains to.

- xii. State Government/treasury will share the consolidated payment file with PFMS for advance release of Central share.
- xiii. After receiving the consolidated payment file on PFMS, the Ministry/Department concerned will generate a sanction equivalent to the central share specified for the SLS on PFMS and transfer the central share of funds from centre's drawing account to the State's drawing account. Thus, State's drawing account shall be pre-funded with central share. After release of central share of funds, the mother sanction for the centre's drawing account for the scheme for the State will be reduced by an equivalent amount.
- xiv. Payment files received from State Treasury in PFMS till the cut-off time of 3 PM during a working day will be processed and sanction for the central share will be generated on the same working day. Sanction for the central share for payment files received beyond the cut-off time of 3 PM may be generated on the next working day.
- xv. Upon receipt of Central share, the consolidated payment file in State IFMIS will be auto pushed from State IFMIS to RBI. RBI shall debit the State's drawing amount by the total amount of the payment file and release payments to vendors/beneficiaries as per the instructions contained in the payment file. RBI will share the Debit notification of this payment with both PFMS and State IFMIS.
- xvi. In some schemes, the State Governments are releasing 'top up' amount in addition to the Central share and State share. State IFMIS and PFMS shall maintain a master database of proportion of Central, State share and the top up amount in such schemes. Payment files of such schemes will mandatorily include the 'top up' amount separately in line with the proportions in the master database and the Central share will not be calculated on the 'top up amount'. In case of schemes having 'top up' by State Government, Ministries/Departments shall not generate the sanction for central share against the payment files which are not reflecting the top up amount separately.
- xvii. There shall be periodic reconciliation and settlement of funds including failed transactions between Centre and State. The consolidated payment file pushed by State IFMIS to PFMS will mandatorily have the flagging for reinitiated transactions against previously failed transactions (if applicable) to avoid duplicate payments.
- xviii. Funds will remain in respective consolidated funds and will be released to the beneficiaries/vendors just in time. The funds will not be diverted to any Personal Deposit (PD) account or any other account by the State Government.
- xix. UTs without legislature work directly in PFMS and there is no need for them to open account in RBI. Ministries concerned can allow UTs with legislature to operate the concerned budget head through Letter of Authorization. UTs without legislature will ensure that the funds are released to the vendors/beneficiaries 'just in time' and are

not parked in a bank account. In case funds are to be released to any agency as per scheme guidelines, provision of Rule 230 (vii) of GFR 2017 will be strictly followed to avoid parking of funds, with agencies.

4. This issues with the approval of Finance Secretary & Secretary (Expenditure).

Prateek Kumar
13/7/23
(Prateek Kumar Singh)
Director (PFC-I)
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To,

1. All Secretaries to the Government of India
2. All Financial Advisors to the Government of India
3. All Pr. CCAs/CCAs of all Ministries/Departments

Copy to:

1. PSO to Finance Secretary & Secretary (Expenditure)
2. PSO to Special Secretary (Pers)
3. PSO to AS(PF-S)
4. PPS to CGA
5. Sr. PPS to AS (PFC-II)
6. Sr. PPS to JS (PFC-I)