

ICAR-INDIAN AGRICULTURAL RESEARCH INSTITUTE
NEW DELHI-12

No.TRP-2/2025-RTI(Misc.)30

Dated: 22-08-2025

RTI Third Party Audit Report (2024-25) of
Department of Animal Husbandry and Dairying, New Delhi
(Ministry of Fisheries, Animal Husbandry & Dairying, GoI)

RTI Act, 2005 provisions for proactive disclosure of information related to each Govt. Institution/entity under section 4(1). For implementation of Suo motu disclosure under Section 4 of RTI Act, 2005 a detailed guideline, explaining each point of disclosable information, was issued by DoPT, GoI vide No. 1/6/2022-IR dated 15th April, 2013. Further, DoPT vide OM dated 10-12-2013 and 22-9-2014 requested all the Ministries/Departments to comply with guidelines vide O.M. dated 15-4-2013 and also the proactive disclosure package to be got audited by a third party.

DoPT O.M. No. 1/34/2013-IR dated 29-6-2013 instructs the public authority for uploading the details of public authority on website, user friendly access to get provided information, setting up effective system to redress the grievance to minimize RTI application, as well as the information relating to service matter should be brought into public domain. Further, to strengthen the implementation of Section 4 of the RTI Act, 2005 DoPT vide O.M. dated 30-06-2016 guides the Public Authorities to constitute Consultative Committee consisting of stakeholders, to set up of Information and Facilitation Centre, to constitute committee of experienced officer to categorize frequently asked questions, and to provide proactive disclosure properly categorized and organised etc.

In each Public Authority, the responsibility to prepare and update the proactive disclosure packet remains with junior and middle level officers and their subordinates as well.

While filling up the self-appraisal form on CIC portal, a go through of DoPT O.M.'s guidelines dated 15-4-2013 and subsequent O.M.s would ensure the maximum information feeding correctly with quality. The proactive disclosure packet under 'RTI Head' may contain information, supporting documents & annexures and the correct & functional path to reach the information.

The auditor has gone through the website of the Department looking into the availability of the information as claimed in self-appraisal form (2024-25). There has been well-organised and easily accessible information about the core functions and activities of the Department. The Department is responsible for Sustainable growth of livestock, poultry



for nutritional security, economic prosperity and livelihood support by poultry development, goat and sheep development, piggery development, cattle and dairy development, livestock health & disease control, animal welfare and matters relating to functioning of DMS and the NDDDB. The dairy farmers, other farmer governed bodies like Milk Producer Companies, FPOs, Cooperatives, NGOs, Individual Importer/Private unit importing livestock product and consumers in general will be much benefitted with the information provided. However, the following observations may be kept in mind for future reference: -

1. RTI Awareness cum training programme may be organized for the benefits of associated officers/staffs & other stakeholders. iGOT Karmayogi Platform may be used for training.
2. The details of third party audit (2023-24) of voluntary disclosure may be published on the website.
3. Information related to system of compensation i.e. allowances and benefits with monthly remuneration, internal transfer policy, details of the suppliers of goods/services being procured etc may be provided on the website.
4. Citizen's Charter may be updated and six monthly reports on the performances against the benchmarks set in the Citizen's Charter may be provided.

The information provided by public authority on the website is systematic, exceptionally well and deserves great admiration.



(P. K. Jain)

Joint Director (Admn.)
ICAR-IARI, New Delhi

Self appraisal report for Year (2024-25)

Auditor Agency: Sanjeev Kumar Sinha(IARI)

Ministry Name: Ministry of Fisheries, Animal Husbandry & Dairying

Department Name: Department of Animal Husbandry And Dairying

Public Authority Name: Department of Animal Husbandry And Dairying

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function								
1.1	Particulars of its organisation, functions and duties[Section 4(1)(b)(i)]								
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	https://dahd.gov.in/contact_us	empty	Fully Met	1.28	FM
1.1.2	Head of the organization	Fully Met	1.28	1.28	https://dahd.gov.in/head_of_the_organization	empty	Fully Met	1.28	FM
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	https://dahd.gov.in/about-us/vision-mission-objective	empty	Fully Met	1.28	FM
1.1.4	Function and duties	Fully Met	1.28	1.28	https://dahd.gov.in/about-us/about-department	empty	Fully Met	1.28	FM
1.1.5	Organization Chart	Fully Met	1.28	1.28	https://dahd.gov.in/about-us/organizational-structure	empty	Fully Met	1.28	FM
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	https://dahd.gov.in/about-us/about-department	empty	Fully Met	1.28	FM
1.2	Power and duties of its officers and employees[Section 4(1) (b)(ii)]								
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.92	1.92	https://dahd.gov.in/sites/default/files/2024-04/AnnexureA.pdf	empty	Fully Met	1.92	FM

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.2.2	Power and duties of other employees	Fully Met	1.92	1.92	https://dahd.gov.in/sites/default/files/2024-04/AnnexureA.pdf	empty	Fully Met	1.92	FM
1.2.3	Rules/ orders under which powers and duty derived and exercised	Fully Met	1.92	1.92	https://dopt.gov.in/download/acts	empty	Fully Met	1.92	FM
1.2.4	Work allocation	Fully Met	1.92	1.92	https://dahd.gov.in/divisions/administration/admin-i	empty	Fully Met	1.92	FM
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]								
1.3.1	Process of decision making - Identify key decision making points	Fully Met	1.54	1.54	https://dahd.gov.in/sites/default/files/2024-04/AnnexureC.pdf	empty	Fully Met	1.54	FM
1.3.2	Final decision making authority	Fully Met	1.54	1.54	https://dahd.gov.in/about-us/organizational-structure	empty	Fully Met	1.54	FM
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	https://dahd.gov.in/sites/default/files/2024-04/AnnexureE.pdf	empty	Fully Met	1.54	FM
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	https://dahd.gov.in/document/citizen-charter	empty	Fully Met	1.54	FM
1.3.5	Channels of supervision and accountability	Fully Met	1.54	1.54	https://dahd.gov.in/about-us/organizational-structure	empty	Fully Met	1.54	FM
1.4	Norms for discharge of functions[Section 4(1)(b)(iv)]								
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	https://dahd.gov.in/sites/default/files/2024-04/AnnexureG.pdf	empty	Fully Met	1.54	FM
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	https://www.dahd.gov.in/sites/default/files/2024-04/AnnexureH.pdf	empty	Fully Met	1.54	FM
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	https://www.dahd.gov.in/sites/default/files/2024-04/AnnexureH.pdf	empty	Fully Met	1.54	FM
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	https://www.dahd.gov.in/document/citizen-charter	empty	Fully Met	1.54	FM

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.4.5	Process of redressal of grievances	Fully Met	1.54	1.54	https://www.pgportal.gov.in/	empty	Fully Met	1.54	FM
1.5	Acts, rules, regulations, instructions, manuals and records for discharging functions[Section 4(1)(b)(v)]								
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	2.6	2.60	https://www.dahd.gov.in/sites/default/files/2024-04/AnnexureE.pdf	empty	Fully Met	2.60	FM
1.5.2	List of Acts, rules, regulations, instructions, manuals and records.	Fully Met	2.6	2.60	https://dahd.gov.in/office_order_circular	empty	Fully Met	2.60	FM
1.5.3	Acts/ Rules/ manuals, etc.	Fully Met	2.6	2.60	https://dahd.gov.in/office_order_circular	empty	Fully Met	2.60	FM
1.6	Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]								
1.6.1	Categories of documents	Fully Met	3.85	3.85	https://dahd.gov.in/sites/default/files/2024-04/AnnexureK.pdf	empty	Fully Met	3.85	FM
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	https://dahd.gov.in/sites/default/files/2024-04/AnnexureK.pdf	empty	Fully Met	3.85	FM
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]								
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	https://dahd.gov.in/division/administration/rti/organisation-function/board-council-committee-name	empty	Fully Met	0.96	FM
1.7.2	Composition	Fully Met	0.96	0.96	https://dahd.gov.in/division/administration/rti/organisation-function/composition	empty	Fully Met	0.96	FM
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	https://dahd.gov.in/division/administration/rti/organisation-function/dates-which-constituted	empty	Fully Met	0.96	FM
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	https://dahd.gov.in/division/administration/rti/organisation-function/term-tenure	empty	Fully Met	0.96	FM
1.7.5	Powers and functions	Fully Met	0.96	0.96	https://dahd.gov.in/division/administration/rti/organisation-function/powers-and-functions	empty	Fully Met	0.96	FM

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					dministration/rti/organisation-function/power-functions				
1.7.6	Whether their meetings are open to the public?	Fully Met	0.96	0.96	https://dahd.gov.in/division/a dministration/rti/organisation-function/minutes-meeting	empty	Fully Met	0.96	FM
1.7.7	Whether the minutes of the meetings are open to the public?	Fully Met	0.96	0.96	https://dahd.gov.in/division/a dministration/rti/organisation-function/minutes-meeting	empty	Fully Met	0.96	FM
1.7.8	Place where the minutes if open to the public are available?	Fully Met	0.96	0.96	https://dahd.gov.in/division/a dministration/rti/organisation-function/minutes-meeting	empty	Fully Met	0.96	FM
1.8	Directory of officers and employees[Section 4(1) (b) (ix)]								
1.8.1	Name and designation	Fully Met	3.85	3.85	https://dahd.gov.in/who-s-who	empty	Fully Met	3.85	FM
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	https://dahd.gov.in/who-s-who	empty	Fully Met	3.85	FM
1.9	Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]								
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	https://dahd.gov.in/division/a dministration/cash-section	empty	Fully Met	3.85	FM
1.9.2	System of compensation as provided in its regulations	Not Appli cable	0	0	empty	empty	Partially Met	1.93	System of co mpensations i.e. allowances and benefits may be indicated.
1.10	Name, designation and other particulars of Public Information Officers[Section 4(1) (b) (xvi)]								
1.10.1	Name and designation of the Public Information Officers (PIOs), Assistant Public Information Officer(s) & Appellate Authority	Fully Met	3.85	3.85	https://www.dahd.gov.in/sitesempty/default/files/2024-04/Order03-05-2023.pdf	empty	Fully Met	3.85	FM
1.10.2	Address, telephone numbers and	Fully Met	3.85	3.85	https://www.dahd.gov.in/sitesempty	empty	Fully Met	3.85	FM

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	email ID of each designated official.				/default/files/2024-04/Order03-05-2023.pdf				
1.11	Number of employees against whom disciplinary action has been proposed/ taken (F No. 1/6/2011- IR dt. 15.4.2013)								
1.11.1	Number of employees against whom disciplinary action has been (i) Pending for minor penalty or major penalty proceedings	Fully Met	3.85	3.85	https://dahd.gov.in/index.php/divisions/administration/vigilance-apar	empty	Fully Met	3.85	FM
1.11.2	(ii) Finalised for minor penalty or major penalty proceedings	Fully Met	3.85	3.85	https://dahd.gov.in/index.php/divisions/administration/vigilance-apar	empty	Fully Met	3.85	FM
1.12	Programmes to advance understanding of RTI(Section 26)								
1.12.1	Educational programmes	Not Applicable	0	0	empty	empty	Not Met	0	NM
1.12.2	Efforts to encourage public authority to participate in these programmes	Not Applicable	0	0	empty	empty	Partially Met	0.96	Letter dated 11 Nov. 2020 is available. The continuous efforts may be made.
1.12.3	Training of CPIO/APIO	Fully Met	1.92	1.92	https://dahd.gov.in/sites/default/files/2024-04/13-11-2020.pdf	empty	Not Met	0	NM
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Fully Met	1.92	1.92	https://dahd.gov.in/sites/default/files/2024-04/Guide2013Issue.pdf	empty	Fully Met	1.92	FM
1.13	Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]								
1.13.1	Transfer policy and transfer orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Fully Met	7.69	7.69	https://dahd.gov.in/index.php/taxonomy/term/366	empty	Fully Met	7.69	Internal transfer policy may also be provided.
Total			92	92			100	93	

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2	Budget and Programme								
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]								
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	https://dahd.gov.in/document/demand-grants	empty	Fully Met	10.00	FM
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	https://dahd.gov.in/document/demand-grants	empty	Fully Met	10.00	FM
2.1.3	Proposed expenditures	Fully Met	10	10.00	https://dahd.gov.in/document/demand-grants	empty	Fully Met	10.00	FM
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	https://dahd.gov.in/document/s/accounts-glance	empty	Fully Met	10.00	FM
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	https://dahd.gov.in/document/s/accounts-glance	empty	Fully Met	10.00	FM
2.1.6	Information related to procurements-(a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Fully Met	10	10.00	https://dahd.gov.in/document/s/tender#	empty	Partially Met	5.00	PM
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)								
2.2.1	Budget	Fully Met	20	20.00	http://dahd.gov.in/index.php/division/administration/cash-section	empty	Fully Met	20.00	FM
2.2.2	Foreign and domestic tours by ministries and officials of the rank of Joint Secretary to the Government	Fully Met	20	20.00	http://dahd.gov.in/index.php/division/administration/cash-section	empty	Fully Met	20.00	FM

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	and above, as well as the Heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit								
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]								
2.3.1	Name of the programme of activity	Fully Met	6.25	6.25	https://dahd.gov.in/schemes-programmes	empty	Fully Met	6.25	FM
2.3.2	Objective of the programme	Fully Met	6.25	6.25	https://dahd.gov.in/schemes-programmes	empty	Fully Met	6.25	FM
2.3.3	Procedure to avail benefits	Fully Met	6.25	6.25	https://dahd.gov.in/schemes-programmes	empty	Fully Met	6.25	FM
2.3.4	Duration of the programme/ scheme	Fully Met	6.25	6.25	https://dahd.gov.in/schemes-programmes	empty	Fully Met	6.25	FM
2.3.5	Physical and financial targets of the programme	Fully Met	6.25	6.25	https://dahd.gov.in/schemes-programmes	empty	Fully Met	6.25	FM
2.3.6	Nature/ scale of subsidy /amount allotted	Fully Met	6.25	6.25	https://dahd.gov.in/schemes-programmes	empty	Fully Met	6.25	FM
2.3.7	Eligibility criteria for grant of subsidy	Fully Met	6.25	6.25	https://dahd.gov.in/schemes-programmes	empty	Fully Met	6.25	FM
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Fully Met	6.25	6.25	https://dahd.gov.in/schemes-programmes	empty	Partially Met	3.13	PM
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]								
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Fully Met	25	25.00	https://awbi.gov.in/Document/annual-reports	empty	Fully Met	25.00	FM
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Fully Met	25	25.00	https://awbi.gov.in/Document/annual-reports	empty	Fully Met	25.00	FM
2.5	Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]								
2.5.1	Concessions, permits or	Fully Met	25	25.00	https://dahd.gov.in/division/tr	empty	Fully Met	25.00	FM

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	authorizations granted by public authority				ade				
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Fully Met	25	25.00	https://dahd.gov.in/division/trade	empty	Fully Met	25.00	FM
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]								
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the Parliament.	Fully Met	50	50.00	https://www.dahd.gov.in/division/administration/rti/budget-and-programme/cag-pac	empty	Fully Met	50.00	Available under Annual report 2024-25.
Total			300	300			300	292	
3	Publicity and Public interface								
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation thereof [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]								
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Not Applicable	0	0	empty	empty	Fully Met	12.50	Available at Home Page at documents.
3.1.2	a) Arrangements for consultation with or representation by members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by	Not Applicable	0	0	empty	empty	Partially Met	6.25	PM

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	RTI applicants								
3.1.3	Public- Private Partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	0	0	empty	empty	Not Applicable	0	NA
3.1.4	Public- Private Partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	0	0	empty	empty	Not Applicable	0	NA
3.1.5	Public- Private Partnerships (PPP)- Concession agreements.	Not Applicable	0	0	empty	empty	Not Applicable	0	NA
3.1.6	Public- Private Partnerships (PPP)- Operation and maintenance manuals	Not Applicable	0	0	empty	empty	Not Applicable	0	NA
3.1.7	Public- Private Partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	0	0	empty	empty	Not Applicable	0	NA
3.1.8	Public- Private Partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	0	0	empty	empty	Not Applicable	0	NA
3.1.9	Public- Private Partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	0	0	empty	empty	Not Applicable	0	NA
3.1.10	Public- Private Partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Not Applicable	0	0	empty	empty	Not Applicable	0	NA
3.1.11	Public- Private Partnerships (PPP) - All payment made under the PPP project	Not Applicable	0	0	empty	empty	Not Applicable	0	NA
3.2	Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]								
3.2.1	Publish all relevant facts while formulating important policies or	Fully Met	16.67	16.67	https://dahd.gov.in/document/acts-rules-notifications	empty	Fully Met	16.67	FM

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year								
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Fully Met	16.67	16.67	https://dahd.gov.in/schemes-programmes	empty	Fully Met	16.67	FM
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Fully Met	16.67	16.67	https://dahd.gov.in/schemes-programmes	empty	Fully Met	16.67	FM
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]								
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	https://dahd.gov.in/en https://dahd.gov.in/hi	empty	Fully Met	50.00	FM
3.4	Form of accessibility of information manual/ handbook[Section 4(1)(b)]								
3.4.1	Information manual/handbook available in electronic format	Fully Met	25	25.00	https://dahd.gov.in/extension-and-publicity/handbook-scheme	empty	Fully Met	25.00	FM
3.4.2	Information manual/handbook available in printed format	Fully Met	25	25.00	https://dahd.gov.in/extension-and-publicity/handbook-scheme	empty	Fully Met	25.00	FM
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]								
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	https://dahd.gov.in/extension-and-publicity/handbook-scheme	empty	Fully Met	25.00	FM

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
3.5.2	List of materials available at a reasonable cost of the medium	Not Applicable	0	0	empty	empty	Fully Met	25.00	FM
Total			175	175			225	219	
4	E-Governance								
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]								
4.1.1	Hindi	Fully Met	9.52	9.52	https://dahd.gov.in/hi/extension-publicity/coffee-table-books	empty	Fully Met	9.52	FM
4.1.2	English	Fully Met	9.52	9.52	https://dahd.gov.in/extension-and-publicity/handbook-scheme	empty	Fully Met	9.52	FM
4.1.3	Vernacular/ Local Language	Not Applicable	0	0	empty	empty	Not Applicable	0	NA
4.2	When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]								
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	https://dahd.gov.in/extension-and-publicity/handbook-scheme	empty	Fully Met	28.57	FM
4.3	Information available in electronic form[Section 4(1)(b)(xiv)]								
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	https://dahd.gov.in/dahd-dashboard	empty	Fully Met	9.52	FM
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	https://dahd.gov.in/dahd-dashboard	empty	Fully Met	9.52	FM
4.3.3	Location where available	Fully Met	9.52	9.52	https://dahd.gov.in/dahd-dashboard	empty	Fully Met	9.52	FM
4.4	Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]								
4.4.1	Name & location of the facility	Fully Met	7.14	7.14	https://dahd.gov.in/document/citizen-charter	empty	Fully Met	7.14	FM
4.4.2	Details of information made available	Fully Met	7.14	7.14	https://dahd.gov.in/document/citizen-charter	empty	Fully Met	7.14	FM
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	https://dahd.gov.in/document/citizen-charter	empty	Fully Met	7.14	FM
4.4.4	Contact person & contact details	Fully Met	7.14	7.14	https://dahd.gov.in/who-s	empty	Fully Met	7.14	FM

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	(Phone, fax, email)				who				
4.5	Such other information as may be prescribed under Section 4(i) (b)(xvii)								
4.5.1	Grievance redressal mechanism	Fully Met	4.1	4.10	https://pgportal.gov.in/	empty	Fully Met	4.10	FM
4.5.2	List of completed schemes/ projects/ Programmes	Fully Met	4.1	4.10	https://dahd.gov.in/schemes-programmes	empty	Fully Met	4.10	FM
4.5.3	List of schemes/ projects/ programme underway	Fully Met	4.1	4.10	https://dahd.gov.in/schemes-programmes	empty	Fully Met	4.10	FM
4.5.4	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Fully Met	4.1	4.10	https://dahd.gov.in/document/s/tender	empty	Partially Met	2.05	PM
4.5.5	Annual Report	Fully Met	4.1	4.10	https://dahd.gov.in/annual-report	empty	Fully Met	4.10	FM
4.5.6	Frequently Asked Question (FAQs)	Fully Met	4.1	4.10	https://dahd.gov.in/faq	empty	Fully Met	4.10	FM
4.5.7	Any other information such as - (a) Citizen's Charter, (b) Six monthly reports on the performance against the benchmarks set in the Citizen's Charter	Fully Met	4.1	4.10	https://dahd.gov.in/document/citizen-charter	empty	Fully Met	4.10	May be updated.
4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]								
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	https://www.dahd.gov.in/division/administration/rti/2024	empty	Fully Met	14.29	FM
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	https://www.dahd.gov.in/division/administration/rti/2024	empty	Fully Met	14.29	FM
4.7	Replies to questions asked in the Parliament[Section 4(1)(b)(xvii)]								
4.7.1	Details of questions asked and replies given	Fully Met	28.57	28.57	https://dahd.gov.in/parliament/parliament_questions	empty	Fully Met	28.57	FM
Total			191	191			191	189	
5	Information as may be prescribed								
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]								
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO &	Fully Met	20	20.00	https://dahd.gov.in/division/administration/rti/list_of_cpio_f	empty	Fully Met	20.00	FM

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	FAAs from 1.1.2015				aa				
5.1.2	Details of third party audit of voluntary disclosure -(a) Dates of audit carried out , (b) Report of the audit carried out	Fully Met	20	20.00	https://dahd.gov.in/division/administration/rti/list_of_cprio_faas	empty	Fully Met	20.00	Available for the year 2020-21. May be uploaded for 2023-24.
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers	Fully Met	20	20.00	https://dahd.gov.in/sites/default/files/2024-04/Nodal.pdf	empty	Fully Met	20.00	OM dated 21 Aug. 2023 available.
5.1.4	Consultancy committee of key stakeholders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Not Met	20	0	empty	empty	Fully Met	20.00	FM
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Not Met	20	0	empty	empty	Fully Met	20.00	Order dated 21 Aug. 2023 available.
Total			100	60			100	100	
6	Information Disclosed on own Initiative								
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information [Section 4(2)]								
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	https://dahd.gov.in/#	empty	Fully Met	25.00	FM
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievance and Pensions, Govt. Of India)								
6.2.1	Whether STQC certification	Fully Met	12.5	12.50	https://dahd.gov.in/#	empty	Fully Met	12.50	FM

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	obtained and its validity								
6.2.2	Does the website show the certificate on the Website?	Fully Met	12.5	12.50	https://dahd.gov.in/#	empty	Fully Met	12.50	FM
Total			50	50			50	50	
Grand Total			908	868			966	943	