

**EXPRESSION OF INTEREST (EOI)**

To maintain and run the activities of

**LIVESTOCK LIVELIHOOD BUSINESS INCUBATOR (LLBI) Centre**

**(Revenue Sharing Model)**

At

**Central Sheep Breeding Farm Hisar, Haryana 125001**

Department of Animal Husbandry and Dairying  
Ministry of Fisheries, Animal Husbandry and Dairying  
Government of India, Krishi Bhawan, New Delhi 110011

January, 2021

F No: R-99014/8/2020-Anlm\_Dadf (E-15695)  
Government of India  
Department of Animal Husbandry and Dairying  
Ministry of Fisheries, Animal Husbandry and Dairying


Krishi Bhawan, New Delhi 110011  
Dated: 8.01.2021

**INVITATION FOR EXPRESSION OF INTEREST (EOI)**

Ministry of Fisheries, Animal Husbandry and Dairying, Department of Animal Husbandry and Dairying, Government of India, Krishi Bhawan, New Delhi 110011 invites sealed Expression of Interest (EOI) from Indian agencies / agents to maintain and run the activities of Livestock Livelihood Business Incubator centre (LLBI) at CSBF Hisar, Haryana 125001. The EOI document containing the details of qualification criteria, submission requirement, objectives, scope of work, evaluation criteria etc can be downloaded from the website [www.dahd.nic.in](http://www.dahd.nic.in)

Last date for submission of EOI is 1/2/21 up to 1700 hrs. Sealed envelope marked to the captioned address containing fee (refundable) of Rs 1.00lakh (Rupees one lakh only) by way of Demand Draft drawn in favour of Pay & Accounts Officer, Secretariat I, DAHD payable at New Delhi may be submitted mentioning "EOI for MAINTAINING LLBI" on the cover.

Applicants meeting the qualification criteria may be invited for presentation / proposal before selection committee. Thereon decision will be taken about issue of Bid documents.

  
(DEEPAK SETHI)

Under Secretary

Admin -NLM

Department of Animal Husbandry and Dairying

Note: The Department of Animal Husbandry and Dairying , Government of India or any of its designates reserves the right to cancel this request for EOI and / or invite fresh with or without amendments, without liability or any obligations for such request for EOI and without assigning any reason. Information provided at this stage is indicative and the Department reserves the right to amend / add further details in the EOI.

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Government of India  
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Ministry of Fisheries, Animal Husbandry and Dairying  
Government of India, Krishi Bhawan, New Delhi 110011

Krishi Bhawan, New Delhi 110001

Dated: 8.01.2021

### LETTER OF INVITATION

Dear Sir/Madam,

Ministry of Fisheries, Animal Husbandry and Dairying, Department of Animal Husbandry and Dairying Government of India invites sealed Expression of Interest from Indian agencies/ agents to maintain and run the activities of Livestock Livelihood Business Incubator centre (LLBI) at CSBF Hisar Haryana 125001. The EOI document containing the details of qualification criteria, submission requirement, brief objective & scope of work, method of evaluation etc is enclosed. EOI document is also available on website [www.daahd.nic.in](http://www.daahd.nic.in)

You may submit your response in sealed envelope in prescribed format to the undersigned latest by 01/02/2021. Queries if any may be referred in writing to the below mentioned address or telephone number 011-21401454 or at Email: sk.dutta@nic.in

#### Critical dates

EOI publishing date	<u>8.01.2021</u>	<u>1 p.m.</u>
Document download start date	<u>8.01.2021</u>	<u>3 p.m.</u>
Document download end date	<u>01.02.2021</u>	<u>11 a.m.</u>
Bid submission start date	<u>11.01.2021</u>	<u>11 a.m.</u>
Bid submission end date	<u>01.02.2021</u>	<u>5 p.m.</u>
Bid opening date	<u>02.02.2021</u>	<u>3 p.m.</u>



Dr Sujit Kumar Datta  
Joint Commissioner (NLM)  
2<sup>nd</sup> Floor, ChanderLok, 36 Jan path Road, New Delhi 110001

## **Background**

The Department of Animal Husbandry and Dairying, Ministry of Fisheries, Animal Husbandry and Dairying Government of India intends to establish Livestock Livelihood Business Incubator (LLBI) centre at Central Sheep Breeding Farm Hisar, Haryana 125001 (Host). LLBI will consist of demonstration units of Animal Husbandry and Farm activities like Dairy, Poultry, Sheep and Goats, Silage, Moringa, fodder demo plots etc. LLBI will organize skill development training programs to farmers, un-employed youth, incubates & start-up entrepreneurs to promote scientific animal husbandry practices and to create opportunities for self-employment.

LLBI will be in a revenue sharing model; outsourcing the jobs by appointing agencies / partners (Aggregator) .The project will be on a contractual basis initially for a period of five years which will be extendable subject to conditions specified.

## **Objectives of LLBI**

1. To arrange hands on training and skill development in animal and farm activities (LIFS model) to farmers / incubates / new entrepreneurs to achieve self-sufficiency.
2. To impart training in farming activities and various operations like silage preparation, Azolla and Moringa cultivation, nutritional management, enrichment of fodder, significance of TMR, mineral blocks, fodder blocks etc
3. To support incubators in preparing project reports, getting financial assistances and loan from banking Institutes.

## **Terms of Contract**

1. CSBF, Hisar Haryana is the sole owner of the said land and the assets in LLBI. The Department will outsource the jobs to maintain and run the day-to-day activities in LLBI through experienced agencies / agents. The successful agency/ partner will be allowed to use the resources upon signing formal contract and MOU with the Department.
2. The contract will be initially for five years which will be extendable based on assessment of the performance of the agency in third and fifth year of the contract. Security Deposit of Rs 5.00 lakh (Rupees five lakh only) will be collected before issue of work order.

3. The minimum revenue sharing between the Department and the agency will be at 25 (Department):75 (agency). Secretary DAHD will have rights to review and revise the rate of revenue sharing on mutual consent. Further the partner will maintain the book of accounts and furnish to audit as and when called for.
4. An appropriate monitoring mechanism will be decided and placed by the Department for monitoring of expenditure, sale proceeds, revenue earning, revenue sharing etc and same will be incorporated in the MOU.
5. During the first year of the project CSBF will provide the requisite feed & fodder for feeding of livestock in LLBI. However other expenditure will be at the responsibility and cost of the agency till the end of contract period. The agency will arrange and pay for machineries, equipment, manpower, water, electricity, foundation seeds, fertilizer, irrigation system, feed & fodder etc (feed & fodder from second year onwards). The agency will develop training facilities and thereon will bear all training expenses and payment of stipend at the rate of Rs 5000/- (Rupees five thousand only) per trainees for minimum 15 days training period.
6. The agency / aggregator will have rights to sell the products out of LLBI like animals (ensuring to retention of foundation stock or equivalent) , milk, wool, eggs etc to farmers, animal breeders, cattle farms and in open market at- cost to recoup his investment. However, a duly constituted committee of an appropriate level will ascertain the reasonableness of cost of production, rate for sale of items etc in each occasion.
7. The aggregator will transfer all the physical assets along with resident animals to the host at the end of contract period with no obligations. In the event of disputes if any, the decisions of the Secretary DAHD will be final.
8. The performance of the aggregator / agency will be assessed periodically at appropriate level and the observations & suggestions if any, there on to be complied by the aggregator.

## **Qualification Criteria**

1. The applicant shall be an Individual / firm / company/ NGO/ Co-operatives having their registered office or the address (in the case of Individual) in India.
2. The applicant / agency must have past experience (minimum of 5 years) and knowledge of maintaining animals like cows, sheep, goats, pig, poultry etc. The agencies / individuals' having Training Certificates in management of dairy, sheep, goats, pig, poultry etc from any of the Government / Government recognized Institutes will be preferred. Further the agencies having past work experience with State/ Central Government Institutes in Animal Husbandry, fodder, agricultural activities etc and owning farm equipments /machineries viz tractors, trolley etc will be preferred.
3. Agency should have valid registration for employing Contract Labor, EPF, ESI, PAN, AADHAR, IT etc.
4. The agency should have an annual turnover of minimum of Rs 1.00 Cr (Rupees one Crore ) during last three financial years
5. The agency should not have been blacklisted by any Central / State Government / PSU or any other Govt. bodies.
6. During the course of project if any aggregator is found indulging in cheating/fraud/misbehave with the host, he will be likely to be terminated without giving any notice.
7. If aggregator demands the residential quarter at the farm they will have to pay/deposit license fee, water and electricity charges etc as applicable in advance basis for 6 months.

## **Scope of work for CSBF (Host)**

- a. To set up LLBI center with necessary civil structures, equipments etc at its cost.
- b. To induct animals and birds (poultry) as per project proposal and specifications
- c. To ensure supply of water, electricity, internet, telephone connection, general air conditioning etc to LLBI. However, the recurring cost thereon (After taking position ) will be met by the aggregator

- d. To provide technical support to maintain the live demonstration units and to conduct training programs.

#### **Scope of work for Aggregator**

- a. To carry out day to day activities and maintain the LLBI center
- b. To identify the trainees and organize hands on training courses.
- c. To deploy the man power in LLBI (at all levels) at his cost
- d. To assist the trainees for marketing of products & appointment of knowledge partner etc.
- e. To submit periodical reports to DAHD through host Institute.

#### **Documents to be submitted:**

1. Applicants EOI (Format 1)
2. Name and address , e-mail, telephone number/s
3. Details of similar assignments (already completed/ ongoing, if any),
4. Copies of Training Certificates & Accreditation credentials.
5. Reference letters ( minimum two with e-mail and telephone numbers)
6. Proof of owning tractors, trolley , farm equipments etc
7. Financial credentials ( Balance sheet / bank statement for 3 years)
8. Attested copy of registration for EPF, ESI and in Labor Ministry.
9. Attested copies of Adhaar (in case of individual), PAN, IT returns
10. Declaration (Format 2)
11. Turn over certificate of 2016-17, 2017-18, 2018-19 of Rs. 1.00 crore each certified by  
Chartered Accountant

#### **EOI processing fees**

An EOI processing fees (refundable) of Rs 1.00 lakh (Rupees one lakh only) in the form of a Demand Draft in favour of Pay & Accounts Officer, Secretariat I, DAHD payable at New Delhi has to be submitted along with the EOI response. Bids received without or with inadequate EOI processing fees, shall be liable to get rejected.



### **Validity of offer**

The offer for EOI shall be valid for a period of three (3) months initially which may be extended if required

### **Evaluation Criteria**

The EOI will be screened and evaluated for short listing inter alia based on their eligibility conditions and verifications. Agencies / individuals who qualify and short listed will be given brief about the project and will be issued bid document for submission of financial proposal (Agency / individual meeting to all conditions and agreeing to pay maximum/ highest share from net profit to the department will be considered).

### **Conflict of Interest**

Where there is any indication that a conflict of interest exists or may arise, it shall be the responsibility of the bidder/ agency to inform the Department detailing the conflict in writing as an attachment to this document. Department will be the final arbitrator in cases of potential conflicts of interest. Failure to notify the Department of any potential conflict of interest will invalidate any verbal or written agreement.

### **Condition under which EOI is issued**

The EOI is not an offer and is issued with no commitment. Department reserves the right to withdraw EOI and or vary part thereof at any stage. The department further reserves the right to disqualify any bidder, should it be necessary at any stage.

### **The address for submission of EOI**

Interested parties / agencies having relevant experience and expertise as required for the above job and willing to provide services/ execute the job, are invited to submit their EOI to below given address latest by ~~1/2/2021~~ (05:00 PM). The envelope super-scribed "Expression of Interest to maintain LLBI" Ref No : ~~R-99014/8/2020-Anlm-Datt~~ Dated ~~8.01.2021~~

Dr Sujit Kumar Datta  
Joint Commissioner (NLM)  
2<sup>nd</sup> Floor, ChanderLok, 36, Jan path Road, New Delhi 110001



Dr Sujit Kumar Datta  
Joint Commissioner (NLM)  
Phone: 011-21401454  
E- mail: sk.dutta@nic.in

Note: The Department or its assignee reserves the right to (a) Accept or reject any/ all EOIs submitted by parties. (b) Cancel the process at any time without any liability and assigning any reason thereof.

FORMAT 1

**(Applicants Expression of Interest)**

To

Dr Sujit Kumar Datta

Joint Commissioner (NLM)

2<sup>nd</sup> Floor, Chander Lok, 36 Jan path Road

New Delhi 110001

**Sub: Submission of Expression of Interest to act as aggregator and to maintain and run the day-today activities in LLBI at CSBF Hiar .**

**Ref: EOI Document No-----dated-----**

Sir,

In response to the Expression of Interest (EOI) published vide above reference for the above purpose, we would like to express our Interest to carry out the task. As desired we attach two sets of the following documents in separately sealed envelopes.

1

2

3

Thanking You

Yours faithfully

(Signature of the applicant with Full name )  
Seal/Date

FORMAT 2

**(Declaration by Applicant)**

**On letter Head**

To

Dr Sujit Kumar Datta

Joint Commissioner (NLM)

2<sup>nd</sup> Floor, ChanderLok, 36 Jan path Road

New Delhi 110001

Sir,

We here by confirm that we are interested in competing for the job to act as aggregator and to maintain and run the day-today activities in LLBI at CSBF Hiar as per detail mentioned in the EOI document No ---- dated ----- . All the information provided herewith is genuine and accurate.

Authorized persons signature  
Name and Address  
Date: -----