151,19

No. D-32018/13/2018-SSO Government of India Ministry of Home Affairs

> NDCC-II Building, Jai Singh Road, New Delhi, dated the & The January, 2019

## OFFICE MEMORANDUM

Sub:- Republic Day Celebrations, 2019- issue of Special Duty Passes.

The undersigned is directed to say that Special Duty Passes will be issued by this Ministry to such Government functionaries, who will be required to be present in Government buildings under MHA security cover, after office hours on 25<sup>th</sup> January and 26<sup>th</sup> January, 2019.

2. All the Ministries/Departments and their Attached/Subordinate Offices are requested to furnish requisitions for issue of Special Duty Passes well in advance latest by 1.00 P.M. on 19.01.2019 giving adequate justification along with photocopies of I/Cards to the Chief Supervisor, Reception Organization, Ministry of Home Affairs, Gate No.9, North Block. These requisitions must be forwarded by an official of at least Under Secretary level and kept to the bare minimum. This is also to inform that only those functionaries who will be carrying their I/Cards with them along with the Special Duty Passes will be allowed entry into the Government buildings on the above dates. The number of their I/Card will be entered on their Special Duty Passes and the same will be verified by the security staff on duty while allowing entry into the respective buildings.

Under Secretary to the Govt. of India

To

1. All Ministries/Departments of Government of India (including PMO), Cabinet Sectt., as per standard list.

2. All Officers/Section/PSs/PAs in the Ministry of Home affairs.