

Reminder

A-43011/2/2019-Admn.I  
Government of India  
Ministry of Agriculture and Farmers Welfare  
Department of Animal Husbandry and Dairying

Krishi Bhawan, New Delhi  
Dated : 26/03/2019

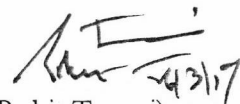
**OFFICE MEMORANDUM**

**Subject : Draft Central Secretariat Manual of Office Procedure (CSMOP), 2019 – reg.**

The undersigned is directed to refer to this Department's O.M. of even number dated 20.03.2019 and to say that comments/suggestions regarding draft CSMOP 2019 have not yet been received.

2. Therefore, concerned Administrative units of this Department are again requested to furnish their comments/suggestions, latest by 28<sup>th</sup> March, 2019. If the same is not received within the stipulated period of time, it will be presumed that they have no comments/suggestions to furnish.

3. As intimated earlier, the soft copy of the draft CSMOP 2019 is available on the DARPG website (<https://darpg.gov.in/whatsnew/final-draft-csmop>).



(Rohit Tewari)

Under Secretary to the Govt. of India  
Tele : 23382779

To :

- i. Sr. PPS to Secretary (AHD)
- ii. PPS to Secretary, D/o Fisheries
- iii. All Divisional Heads of DAHD & D/o Fisheries
- iv. All Officers of the level ASO and above, DAHD & D/o Fisheries
- v. NIC, with request to upload on e-office Notice board.

P.T.O

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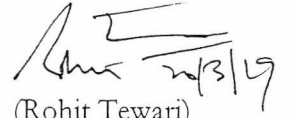
Krishi Bhawan, New Delhi  
Dated : 20/03/2019

**OFFICE MEMORANDUM**

**Subject : Draft Central Secretariat Manual of Office Procedure (CSMOP), 2019 – reg.**

The undersigned is directed to refer to the subject cited above and to say that Department of Administrative Reforms and Public Grievances (DARPG) is in the process of finalizing the draft CSMOP 2019. In this regard, DARPG has sought comments/views of all the Ministries/Departments on the draft CSMOP 2019. The soft copy of the draft CSMOP 2019 is available on the DARPG website (<https://darpg.gov.in/whatsnew/final-draft-csmop>).

2. All concerned Administrative units of this Department are requested to go through the draft CSMOP 2019 available on DARPG website and provide inputs/suggestions, if any, by 25<sup>th</sup> March, 2019 positively.



(Rohit Tewari)

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Tele : 23382779

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