

No: V-11011(18)/15/2019-Anlm_Dadf
Government of India
Ministry of Fisheries, Animal Husbandry and Dairying
Department of Animal Husbandry and Dairying
O/o Committee for the purpose of Control and Supervision of Experiments on Animals

Delhi Milk Scheme Complex,
Shadipur, New Delhi - 110008.
Dated: 05.08.2022

E-Tender Notice

Subject: Tender for selection of agency for Development of Website of CPCSEA, Department of Animal Husbandry and Dairying, Ministry of Fisheries, Animal Husbandry and Dairying.

The Bids are hereby invited in sealed cover comprising technical bid and financial bid (each in separate sealed cover superscribed as "Technical bid for selection of agency for Development of Website of CPCSEA" and "Financial bid for selection of agency for Development of Website of CPCSEA") complete in all respect. The bids are to be submitted to "Member Secretary (CPCSEA), office of CPCSEA, Delhi Milk Scheme Complex, Near State Bank of India, Shadipur, Delhi - 110008" latest by 22.08.2022 up to 1400 hrs as per **Annexure-I and II**. The Technical Bids shall be opened on 22.08.2022 at 1600 hrs. The Financial Bids of the bidders who qualify in technical bid shall be opened on designated date and time to be notified by the office. Incomplete and conditional tenders will be summarily rejected. CPCSEA reserves the right to reject any or all the tenders without assigning any reasons thereof. The detailed tender document is also available on website dahd.nic.in and cpcsea.nic.in.

1. The critical date for the subject tender is as under:

i.	Tender No.	V-11011(18)/15/2019-Anlm_Dadf
ii.	Name of organization	CPCSEA, Department of Animal Husbandry and Dairying, Ministry of Fisheries, Animal Husbandry and Dairying
iii.	Start date and time for view/ downloading the tender document	06.08.2022 at 0900 hrs
iv.	Start date and time for submission of bid	08.08.2022 at 0930 hrs
v.	Last date and time for downloading tender document	22.08.2022 at 1100 hrs
vi.	Last date and time for submission of bid	22.08.2022 at 1400 hrs
vii.	Date & Time for opening of Technical Bid	22.08.2022 at 1600 hrs
viii.	Address for communication	Member Secretary (CPCSEA) office of CPCSEA, Delhi Milk Scheme Complex, Near State Bank of India, Shadipur, Delhi - 110008

2. Introduction:

The website has its URL as cpcsea.nic.in. The work of CPCSEA is carried out through this website for processing of following applications for Registration of establishments, Renewal of registered establishments, Amendment in the Registration, Constitution, Re-constitution and Revision of the Institutional Animal Ethics Committee (IAECs) and Change of Nominee in IAECs, Submission of minutes of IAEC meeting and Submission of Inspection Reports / Annual Inspection Reports by the concerned Nominee(s) of the establishment and Submission of Research Protocols for experimentation on large animals. The objectives of the Website of CPCSEA are as below:

- i. To provide online facilities to the establishments for registration and renewals.
- ii. To make it easy to use for the registered establishments by providing latest updates.
- iii. To maintain the database for easy retrieval and exchange.
- iv. To facilitate quick and easy communication of CPCSEA with the CPCSEA Nominees and the establishments involved in laboratory animal experimentation.
- v. To facilitate all the type of payment options through the payment gateway.
- vi. To make accurate work line within short period of time.
- vii. To improve the reliability and integrity.

3. Scope of Work:

The scope of work for development of Website of CPCSEA includes development of new modules and to resolve the shortcoming and teething problems in the already developed web applications of ongoing processes of Website of CPCSEA. A detailed scope of work is listed below that the empanelled agency must conform for. Please note that the following scope of work will also be expected to be demonstrated during the selection criteria:

1. The structure of the website needs to be built based on wireframes, which will be provided by the CPCSEA team.
2. Ensuring all data security and privacy requirements and standards are maintained.
3. Platform and dashboard to have item retrieval abilities based on Key-word search or image search.
4. Ensuring all data security and privacy requirements and standards are maintained.
5. Platform and dashboards should support responsive, interactive, and dynamic with real-time data churning abilities. The portal should be available for use on the Web and as a Phone APP and compatible with different size screens (computer, tablet, mobiles and any other). Should be able to support Video Content without Plugins.
6. Should support multi tasking on multiple screens and browsers
7. Allows multiple user access levels/graded access for downloading, printing etc. and authorization of Users depending on Roles
8. The website should be able to handle dynamic content, and It should have the ability to get updated as a bilingual website (mostly English and Hindi)
9. The website should display contents from external links such as social media and blogs. And it should have a link with DAHD website platform.
10. Maintenance of Web portal, algorithms, serves, dashboards, after Go-Live till 12 months from Go-live. The website needs to be tested and audited by experts for before handover, and it should have a warranty period of at least 12 months.
11. Compatible with browsers like Chrome, Mozilla, Firefox, Internet Explorer, Microsoft Edge, Safari, Opera etc.,
12. The video files and image file uploading facility shall be provided in the website as per the wireframe.
13. Following new modules are to be developed on the Website of CPCSEA:
 - i. Payment module to include NEFT, PFMS, RTGS, Challan Payment, UPI and BHIM.
 - ii. Cancel button functionality for cancelling the request of revision, registration, amendment and change nominee.
 - iii. Web module for monitoring the annual production of hyperimmune plasma produced by the establishment.

- iv. To design a standard proforma which may include health status, experiments being conducted on animals and the status of animal house facility etc. to monitor the well being of laboratory animals. It is to be merged with Annual Inspection Report.
- v. Secure Sockets Layer (SSL) Certification for the website of CPCSEA.
- vi. Inclusion of "Digital Signature" in online generated letters in all processes.
- vii. Development of e-application form for Nominees.
- viii. Security audit of the website of CPCSEA.
- ix. Modification in Research Protocol Process flow and its integration with SUGAM portal.
- x. Integration of web portal of CPCSEA with the BioRRAP Portal through APIs.
- xi. Dashboard to build for showing the status of all the processes and number of nominee's currently with the CPCSEA.
- xii. User Manual for the website of CPCSEA.
- xiii. Formatting/ designing of auto generated approval letters.
- xiv. Restriction functionality for restriction in submission of outdated Inspection Reports and minutes of IAEC meeting.
- xv. Protocol Process creation in dynamic forms.
- xvi. Intimation through SMS and Email to all the establishments and nominee regarding their online requests and remark related to various processes.
- xvii. Intimation through email and SMS at the time of expiration of renewal/ expiration of tenure of nominees in particular establishment.
- xviii. Functionality of annual inspection report to be enhanced and forward option is to be provided for sending the remark to establishment, JS/MS and nominee for processing of annual statement.
- xix. Inclusion of Addition of species on small and large animals functionality to be integrated in the process of amendment.
- xx. Expansion of animal house facility for small or large process functionality is to be developed.
- xxi. Dynamic format for Form E.
- xxii. Application for rehabilitation of dog and rehabilitation report process is to be developed.
- xxiii. Minutes of IAEC meeting format to be converted in standard dynamic format.
- xxiv. Remarks are being sent to the establishment; however, establishments are not sending their response. Such requests need to be cancelled and visible in the cancel tab.
- xxv. Annual statement format to be developed in the dynamic.
- xxvi. One more table to be inserted in the format of inspection report i.e. maximum housing capacity.
- xxvii. Cancel request functionality a specific tab is to be developed for all the online cases.
- xxviii. Development of dashboard for real time status of registered establishments with their purpose and state wise status of nominees.
- xxix. Annual Maintenance of the web portal.
- xxx. Re-designing of web pages.
- xxxi. Support in shifting of the server of web portal of CPCSEA from Ministry of Environment, Forests & Climate Change to Department of Animal Husbandry and Dairying.
- xxxii. Integration of payment gateway.
- xxxiii. Facility for issuing the letters, circulars and orders to the Establishments and Nominees from time to time.

14. Further, there are following shortcomings in the already developed processes of website of CPCSEA which are to be resolved:

- i. Security audit of the already developed processes of website.
- ii. Payment related issues in all the processes. The user doesn't get redirected to the payment confirmation page.
- iii. Design of the letter should be improved in all the processes and auto generate letter functionality to be enabled.
- iv. The establishments are unable to submit the application for further renewal process after 5 years.
- v. Report tab functionality to be enabled for showing the status of all the online processes.

- vi. Establishment and nominee can reset their password from the forgot password functionality.
- vii. All the approved cases/ approval letters need to be visible in JS/MS panels.
- viii. Back button functionality is to be developed for all the tab of protocols.
- ix. In not-in-order protocol tab, after submission of clarification by establishment particular protocol should be visible in the same tab.
- x. Submission of processing fees (equivalent to the registration fee) for all the purposes as mentioned below:
 - a. Cases where addition of different small animals species is being proposed for same or different purpose.
 - b. Cases where the small animal facility is being modified within the same premises.
 - c. Expansion of small facility same/different premises /change of address.
 - d. Modification of large animal facility which will include expansion (increase in number) of existing large animal facility in same /different premises/change of address and addition of different large animal species for same or different purpose.
 - e. The Committee also agreed for Registration of small animal facilities for Non research Commercial (hyperimmune plasma production) purpose.
 - f. Enhancement in the Report Tab for all the processes and Generation of the Reports/ Data of the Contact details of Chairman and Members Secretary of IAEC of registered establishments, State-wise data of Nominees.

4. Selection / Evaluation Criteria:

- A. **Technical Bid:** The Bid has to be submitted to the Member Secretary (CPCSEA), office of CPCSEA, Delhi Milk Scheme Complex, Near State Bank of India, Shadipur, Delhi - 110008. Presentation is to be held by the Technically Qualified bidders and they will be informed about the date separately. The financial bid will be opened only of those bidders/ companies who will qualify technical bid. Date and Time of the Opening of Financial Bids will be notified to the technically qualified bidders.
- B. **Financial Bid:** The total cost of designing, developing, maintenance of Web application of CPCSEA should include the cost of security audit of website and one year AMC from the date of the award of contract and all taxes as applicable. The award of Contract will be based on combined weightage of the technical and financial bid under Quality and Cost based Selection (QCBS).
- C. **Evaluation Criteria:** The evaluation of Technical and Financial bids will be made as per the criteria mentioned below:

i. Pre-requisite for Eligibility for bidder/company:

- a. The company should have experience in satisfactorily designing, maintaining and managing Websites & live Hosting of Government Sectors during the last 05 (five) years as under.
- b. No. of website developed (any of the following):

Sl. No.	Nos. of Completed Projects for development of Website	Amount in (Lakhs) Rs.	During the last 05 (Five) Years as on 31st March 2021
1	3	2 Lakhs	Last 05 years
2	2	3 Lakhs	Last 05 years
3	1	4 Lakhs	Last 05 years

- c. Average annual turnover of the company should be atleast Rs. 08 (eight) lakhs during immediate 03 (three) consecutive financial years ending 31st March 2021 i.e. 18-19, 19-20 and 20-21.

Note: - bidder/ company who do not qualify the above criteria of a,b,c will not be considered for next stage evaluation

ii. Evaluation of Technical Bid:

S.N.	Parameter of technical Criteria	Maximum Marks	Technical Criteria
1	Annual Turnover	20	(i) The annual average turnover upto Rs.5 Lakhs (12 Marks) (ii) The annual average turnover above Rs.5 Lakhs and upto Rs. 8 Lakhs (16 Marks) (iii)The annual average turnover above Rs. 8 Lakhs (20 Marks)
2	Presentation of 3sample Website templates		
	a. Presentation Quality	10	
	b. Layout	10	
	c. Overall Aesthetics	10	
	d. Execution Plan	10	
	e. Technology	10	
3	Nos. of Website of Government Sectors	10	(i) Website upto 3 numbers (5 Marks) (ii) Website upto 4 numbers (7 Marks) (iii) Website upto 5 numbers (10 Marks)
4	Nos. of years of work experience in website development in Government Sectors	10	(i) Year of experience upto 3 years (7Marks) (ii) Year of experience above 5 years (10Marks)
5	Nos. of Technical Personnel in company	5	(i) Technical Persons upto 3 numbers (03Marks) (ii) Technical Persons above 5 numbers (05 Marks)
6	Capability of handling bilingual projects, if any	5	(i)Bilingual project upto 2 nos (03 Marks) (ii) Bilingual project above 2 nos (05 Marks)
	Total	100	

Note: a. Bidders are requested to submit the scanned copies as proof for the above technical eligibility criteria.

b. Participant bidder/ company to submit the present three layouts of proposed website before committee.

c. Only those bidders who secure 60% marks and above on evaluation of their Technical Bids will be eligible for opening their financial bids.

iii. Final Combined Evaluation Process of the Bids:

The Technical and Financial Bid shall be evaluated separately. Tendering evaluation shall be done on marks scored by the Bidder on both Technical and Financial bid. (As per GFR rules 192). The weightage for Technical Bid is set at 70% whereas the weightage for Financial Bid is set at 30%.

- a. **Evaluation of Financial bid** - After the cost comparison and bringing all costs to a standard evaluation number the price proposal will be evaluated using QCBS. The lowest evaluated Price Proposal will be given the maximum price score of 100 points. The price scores of the other Price Proposals will be computed on relative scale.
- b. **Combined and Final Evaluation-** Proposals will finally be ranked according to the total score (Technical Score + Financial Score).
- c. **Formula for Determining the Price Scores-**
 - 70% weightage will be awarded for Technical Evaluation and 30% weightage will be awarded for Financial Evaluation.
 - Technical Bid will be assigned a Technical score (Ts) out of a maximum of 100 points, as per the Scoring Model provided in the previous section.
 - The Financial bid would be normalized on a scale of 100, with lowest score being normalized to 100 and the rest being awarded on a pro-rata basis. Such normalized scores would be considered for the purpose of QCBS based evaluation, explained in section below.
- d. **Final Evaluation Criteria Quality and Cost based selection (QCBS)**

The individual Bidder's Price bids are normalized as per the formula below:

$F_n = F_{min}/F_b * 100$ (rounded off to 2 decimal places) Where,

F_n = Normalized commercial score for the Bidder under consideration F_b = Absolute financial quote for the Bidder under consideration

F_{min} = Minimum absolute financial quote

- e. **Composite Score (S) = $T_s * 0.7 + F_n * 0.3$**
The Bidder with the highest Composite Score(s) would be awarded the contract.

5. Documents Required:

Following relevant documents shall be submitted with Technical Bids duly certified by authorized representatives of the company:

- i. The Proof of Average annual turnover of the company should be at least Rs. 08 (eight) lakhs during immediate 03 (three) consecutive financial years ending 31st March 2020 i.e. 17-18, 18-19 & 19-20.
- ii. The interested firms are required to deposit **demand draft of Rs. 50,000/- (Rupees fifty thousand only) as Earnest Money Deposit (EMD)** in favour of "**CPCSEA Receipts Account, New Delhi**" payable at New Delhi, valid for a period of 90 day, **with technical bid.**
- iii. The tenders received without the prescribed EMD will not be entertained and cancelled. The EMD of the unsuccessful bidders will be refundable within one and half month of finalization of tender, issuing and acceptance of offer. In case of the order is not awarded or the tender is rejected, the DD shall be returned within two months of opening of Financial Bids. No interest would be payable on amount of EMD. The EMD will be forfeited in case

the Bidder asks for modification in his/ her/ their bids or do(es) not accept the Contract after being awarded the same. The EMD of the successful bidder shall be returned only after the signing of the contract along with performance security deposit.

- iv. The firms who are exempted from submission of EMD shall be dealt as per General Financial Rules, 2017. Copies of relevant orders/ documents regarding such exemption should be submitted along with the bid.
- v. The Bidders are required to sign a Bid securing declaration accepting that if they withdraw or modify their Bids during the period of validity, or if they are awarded the contract and they fail to sign the contract, or to submit a performance security before the deadline defined in the request for bids document, they will be suspended for the period of time specified in the request for bids document from being eligible to submit Bids for contracts with the entity that invited the Bids.
- vi. The bidder must have experience of at least 5 years of satisfactorily designing, maintaining & managing Websites & live Hosting of Government Sectors. Bidder shall furnish documentary evidence i.e. work order/successfully completion certificate in this regard.
- vii. Bidder should have experience for development of website of Government sector during the last of 5 years.
- viii. Copy of GST/ PAN/ TAN number of the firm/ company.
- ix. Certificates / Undertaking to the effect that the bidder/company had never been blacklisted by any of the Government Organisation / Agencies.
- x. No. of technical personnel employed in organization with complete list duly self attested in the letter head of the company.
- xi. The Registered Office of the Agency/ Service Provider should be located in Delhi (Proof is to be attached with the technical bid).

6. Technical Requirements

- (i) Design, aesthetics, color combination, background and screens to be in consultation with CPCSEA Team.
- (ii) It should ensure adherence to commonly accepted standards and practices, including W3C compliance. The website should be accessible by differently abled people and should be Web content accessibility guidelines (WCAG) 2.0 Level II compliant.
- (iii) The Sections like News and Events, Trends, Resources, Gallery etc. must be dynamic with provision to maintain Archives for the same.
- (iv) Provide extensive Website analytics and statistics like visitor analysis.
- (v) Provide Super Administrator credential for User Management, Content Management, Menu Management, Microsites / web portals.
- (vi) Rich User Interface (Web 3.0 or web 2.0) based on framework like Bootstrap.
- (vii) Design of the website as per the GIGW guidelines and use responsive page design compatible to multiple devices (computers, tablets, mobiles and any other).
- (viii) The development approach should conform to the best practices in the website development and maintenance industry. The Website should be developed with the latest technology, using up-to-date and well established development tools and software.
- (ix) Website should be developed using Asp.net and Sql Server with the latest version etc.

- (x) The bidders will be required to give a presentation about the layout and the presentation should include at least 3 design layouts of the proposed website and should contain details about the work flow and CMS of the proposed website.
- (xi) Website is expected to reflect the activities of CPCSEA.
- (xii) Web content must be published and validated to the grammar HTML (latest version) XHTML (latest version).
- (xiii) Website developed will be tested by CPCSEA or its appointed agent/ representative with required technical and other capabilities to inspect, test and evaluate the Website and determine whether it satisfies the acceptance criteria as agreed upon in the work plan. Bidder/ company will rectify the deficiencies and other deviations from work plan identified by CPCSEA immediately and not later than 10 days from the date of intimation by CPCSEA. Re-evaluation will be done by CPCSEA or its representative and if deficiency is not rectified, CPCSEA will be at liberty to invoke suitable penalty clauses and/or cancel the contract without further notice. Payment release will be subject to CPCSEA conveying acceptance after evaluation.
- (xiv) The bidder/ company will provide for the following security features:
 - a) Tools for control and monitoring Website security.
 - b) Protection against defacement, hacking.
 - c) Design should incorporate security features to protect the site from Session Hijacking, Sql injection, Cross scripting, Denial of Service etc.
- (xv) **Payment Terms:** 50% payment of order value will be made on completion of the 50% work as per the approved work plan and 40% payment of order value will be made on completion of the project and successful audit from any Government of India Agency for security audit certificate / safe to host certificate along with transfer of final source code and balance 10% payment shall be released after closure of maintenance contract.

7. Warranties and Liability:

- (i) The bidder/company will warrant that the Website will be free of programming errors and defects in workmanship and materials, and that it will be in full conformity with the specifications in the work plan. Any shortcomings noticed or identified by the CPCSEA in this regard will make the bidder liable to penalties and the bidder will be required to rectify the defects promptly at own expense.
- (ii) The bidder/ company will not sub-let the contract or part it to any other agency or individual(s).
- (iii) The bidder/company further warrants that it owns and has complete rights to license, convey and without any encumbrance the Website and deliverables covered in the contract.
- (iv) The bidder/company further warrants that it has obtained all required registrations, permissions and consents from all third parties necessary to deliver the Website, background technology and deliverables.
- (v) The bidder/company expressly warrants that the Website does not contain any protective feature designed to restrict or prevent its use by CPCSEA or its agents and customers.
- (vi) The bidder/company further warrants that the Website or any associated portion of it does not contain any virus, worm, Trojan horse routines, trap door, time bomb, or any other codes or instructions that may be used to access modify damage or disable the Website or computer system including that of the customers and other users of the Website .
- (vii) The bidder/company warrants that the Website will be compatible for hosting on the server of ERNET as specified in the work plan.
- (viii) The bidder/company warrants that the Website does not infringe upon the trademark, copyright patent trade secrets or any other rights of any third party and where there is a use or infringement the bidder/ company shall obtain a license for use from the rights holder permitting such use. The bidder/ company shall indemnify CPCSEA against liability for infringement. The bidder/company warrants that all

content forming part of the Website is provided from or obtained only from CPCSEA. The intellectual property rights of website will be the propriety of CPCSEA and cannot be used by anyone else without the permission of CPCSEA.

- (ix) Penalties for Non-Compliance: The bidder/ company undertakes to comply fully with the CPCSEA's requirements for the project. The project should be completed as per the work plan agreed upon. In case the bidder/ company does not complete the project as per **work plan**, CPCSEA will be at liberty to levy a penalty of upto 2% of the Contract Amount for every two weeks of delay. The maximum amount of penalty shall not exceed 10% of contract value including Performance Security that shall also be forfeited.
- (x) In case of any breach of the contract CPCSEA will be entitled to withhold any payments due and accrued and also to invoke performance security submitted by the bidder/ company. CPCSEA will also be entitled to initiate any actions to recover in whole or part any of the amounts already released to the bidder/ company upto that time, besides any other action that CPCSEA may like to take against the bidder/ company.

8. Trademarks & Copyright:

- (i) The deliverables and any other documentation materials or transfer of all related intellectual property rights or works commissioned by CPCSEA and as such will be the sole property of CPCSEA and the CPCSEA will be vested with all rights, title and interest therein.
- (ii) The copyright in respect of all works associated with the brand management / strategy for CPCSEA will be vested with CPCSEA. All associated patents, copyrights and trade secret rights shall be the exclusive property of CPCSEA.
- (iii) Bidder/ company shall provide to the CPCSEA complete website source code and modified source code of website, related dependencies as well as CMS, along with transfer of all related Intellectual Property Rights of the modified source code to CPCSEA used for the Website development.
- (iv) The bidder/ company shall also assist CPCSEA in hosting of the Website if there is a relocation of the Website during the currency of the contract.

9. General Terms and Conditions:

- 1) The bidders / companies shall acquaint himself fully with requirement of CPCSEA. No compensation on account of any difficulties will be entertained at a later stage after award of works.
- 2) The bidders must enclosed adequate documents and if not enclosed, CPCSEA reserves the right to reject any or all the Bids either fully or partly without assigning any reasons and is not bound to accept the lowest bid. The decision of the CPCSEA will be final and shall be binding on bidders at any time and at its sole discretion.
- 3) That the technical bid shall be opened first and only the qualified bidders / companies selected by Tender Committee shall participate in the Presentation / financial bid.
- 4) Conditional Bids/Vague offers shall not be considered.
- 5) Bidder who secured highest composite scores to whom contract awarded will be required to deposit performance security @ 5% of the contract sum in the shape of Demand Draft in favour of "**CPCSEA Receipts Account, New Delhi**" payable at New Delhi. This performance security must be deposited within 10 days of the award of the contract. No interest will be paid on the performance security. Refund of performance guarantee will be released after successful completion the works of said contract.
- 6) In case two or more companies / agencies are found to have score same marks as per evaluation

criteria, the Competent Authority authorized by CPCSEA shall decide about the Bidder to which the offer shall be granted based on the report on the past performance of the firm, and length of experience etc. The decision of the Competent Authority of CPCSEA shall be final.

- 7) The losses to the institute which are directly attributable to the agency shall be deducted from the bills adjusted from the Security deposit.
- 8) The tender work award is not transferable under any circumstances.
- 9) All costs incurred in connection with submission of bids like preparation, submission any personal visits, submitting the bids personally; subsequent processing etc. shall be borne by the bidder. CPCSEA will not be responsible / liable for the same regardless of the outcome of the tendering process.
- 10) CPCSEA reserves the right to accept or reject any or all the tenders without assigning any reason.
- 11) TDS and other Taxes as applicable will be deducted from bidder / company bills as per Govt. guidelines from time to time.
- 12) The tender process of contract can be terminated at anytime without any notice as per the discretion of the Department.

10. Delivery Terms and Period:

The regular services will be handled by the successful bidder and will start from the date of award of contract. The bidder will undertake a study to finalize the requirements in consultation with CPCSEA. **The work plan outlining the different phases and delivery schedule will be submitted to CPCSEA for approval.** The bidder should ensure timely completion of work as per schedule.

11. Penalty:

CPCSEA will be at liberty to levy a penalty of upto 2% of the Contract Amount for every two weeks of delay. The maximum amount of penalty shall not exceed 10% of contract value including Performance Security that shall also be forfeited except due to any reasons beyond the control of the Agency (Force Majeure).

12. Cancellation / termination of agreement:

CPCSEA at its sole discretion with prior notice can cancel / terminate the agreement without assigning any reasons thereof. The bidder will deliver to CPCSEA all the work deliverable completed and confirm in writing that all rights and permissions and licenses are also vested now with CPCSEA and that it is free of royalty and is fully paid up. All payments due to bidder and payable till that time will only be paid by CPCSEA.

13. Conciliation / Arbitration:

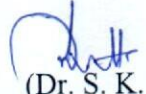
- (i) If any dispute(s) or difference of any kind whatsoever arise between the parties, the parties hereto shall negotiate with a view to its amicable resolution & settlement through a Committee appointed by Chairman CPCSEA.
- (ii) In the event no amicable resolution or settlement is reached between the parties within 30 days after receipt of notice by one party, then the disputes or differences as detailed above shall be referred to & settled by the sole Arbitrator to be appointed mutually by the parties.
- (iii) The Arbitration proceedings shall be in accordance with the preventing Arbitration & Conciliation Act, 1996 & Laws of India as amended or enacted from time to time.
- (iv) The venue of the Arbitration shall be New Delhi.
- (v) The Arbitrator will give the speaking & reasoned award.

14. Applicable Law & Jurisdiction:

All matters connected with this shall be governed by the Indian law both substantive & procedural for the time being in force & shall be subject to the exclusive jurisdiction of Indian Court at Delhi. CPCSEA reserves the right to cancel the bidding process at any time period to award of contract including rejection of any or all bids after the same have been received, without thereby incurring any liability to the affected bidder / company or any obligation to inform the affected bidders / companies on the ground of CPCSEA action.

15. Time Duration for the completion of Design and Development of website:

The design and development of the website as per scope of work mentioned in the tender shall be completed as per the work plan approved by the CPCSEA.



(Dr. S. K. Dutta)

Member Secretary (CPCSEA)

Technical Bid Document

1. Name of the Firm:
2. Address of the Firm with Tele No, Fax No., E-mail:
3. Name of Contact person:
4. Details of the firm/Company in case of Partnership Firm:
5. Whether the firm has any legal suit/criminal case pending against them. (provide details, if pending).
6. Attached documents for the following:
 - a) Income Tax Returns of the last three years:
 - b) Annual Turnover of last three Financial Years certified by Chartered Accountant:
 - c) Nos. of Website developed (Government Sectors) with amount of the project during the last five years as on 31.03.2021:
 - d) Nos. of years of work experience in website development (Government Sectors):
 - e) Copy of GST/ PAN/ TAN number of the firm/ company.
 - f) Bid Security Declaration
 - g) Demand Draft of Earnest Money Deposit (EMD).
 - h) Details of Earnest Money Deposit (EMD):
 - i. Amount :
 - ii. D. D. No. & Date :
 - iii. Drawn on Bank :
 - i) Certificates / Undertaking to the effect that the bidder/company had never been blacklisted by any of the Government Organisation / Agencies
 - j) Nos. of Technical Personnel in company:
 - k) Capability of handling bilingual projects (Please provide the detail along with the number of project(s) handled:
 - l) Satisfactory service certificate from the user organization
 - m) Certificate of registration with the Registrar of Societies/Firms or Directorate General of Resettlement or Registrar of Companies.
 - n) Proof of address of Registered Office of the Agency/ Service Provider.

Declaration

I/ We hereby certify that the information furnished above is true and correct to the best of my/ our knowledge. I/ We understand that in case of any deviation in the above statement at any stage, the company will be blacklisted and will not have any dealing with the Ministry in future apart from forfeiting the security deposit.

(Signature of authorized signatory with seal of the Company)

Financial Bid Document

For selection of agency for Development of Website of CPCSEA, Department of Animal Husbandry and Dairying, Ministry of Fisheries, Animal Husbandry and Dairying.

1. Name of tendering Company / Firm/ Agency:

2. Rates quoted:

1.	The total cost of designing, developing, maintenance of Web application of CPCSEA including the cost of security audit of website and one year Annual Maintenance Contract (AMC) from the date of the award of contract.	
2.	GST as applicable	
	GRAND TOTAL	

(Signature of Authorized Signatory)

Full Name & Designation

Place:
Seal: