

**F. No. P-1103322/7/2022-IC (E- 22975)**  
Government of India  
Ministry of Fisheries, Animal Husbandry & Dairying  
Department of Animal Husbandry and Dairying

Krishi Bhawan, New Delhi  
Dated: - 16.01.2023

**Subject: Advisory on foreign visits of DAHD officers - reg.**

It has been observed by Secretary, AHD that the technical Divisions in the Department have been sending proposals for deputing nominated/selected officials to attend workshops/conferences/trainings/seminars etc. being held abroad, to IC Division for further processing after having obtained the approval of competent authority, thereby leaving hardly any room for IC Division to critically examine the suitability of the officer deputed for participation in the event. It is also observed that invitations have been received from foreign countries in the name of individual officers instead of addressed to the Secretary, AHD. The aforementioned practice had indeed created undesirable situation having substantial financial implications leading to audit/IFD's adverse observation.

2. It has been decided to dissuade the individuals to get invitation in their own name. Even if invitation come in-person, all proposals should be coordinated and processed in IC Division. It is also requested that the divisions concerned may send the proposals for foreign deputation of officials with the approval of respective Divisional Heads to IC Division for further examination and obtaining necessary Clearances/approvals. Further, the proposals for visits abroad should be referred to IC Division for further processing well in advance (at least 45 days) along with necessary details like name, designation, scale of pay of the officer nominated and proper justification for participation in the programme so as to mitigate the delay in processing the cases.

3. This issues with the approval of the Secretary, AHD.



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**Copy to :**

Sr. PPS to Secretary, AHD