

F.No.- N-01/7/2023-Admin-4  
Government of India  
Ministry of Fisheries, Animal Husbandry and Dairying  
Department of Animal Husbandry and Dairying

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Krishi Bhawan, New Delhi  
Dated: 25 July, 2023

OFFICE MEMORANDUM

Subject: Revision/Amendment in the Recruitment Rules for the post of UDC in Central Cattle Breeding Farms-reg.

The undersigned is directed to state that as per DoPT's O.M. No. AB-14017/61/2008-Estt.(RR) dated 13.10.2015 before referring any proposal for framing/ amendment in the RRs to DoPT, the proposed amendment/revisions in the RRs would be put up on the website of respective Ministries/ Departments for 30 days for inviting comments from the stakeholders.

2. Therefore, before revision/amendment, the draft Recruitment Rules to the post of UDC in Central Cattle Breeding Farms are to be uploaded on the DAHD website for information and inviting comments of all stakeholders. All stakeholders are requested to go through the draft amendment Recruitment Rules and furnish their comments, if any, to the undersigned within a period of 30 days i.e. date of its uploading on the website. In case, no comments are received within stipulated time, the Department will proceed further for taking necessary action for amendment of aforementioned draft Recruitment Rules.

(Deepak Sethi)  
Under Secretary to the Government of India  
Tel: 011-23386099  
E-mail-deepak.sethi@nic.in

Encl: As above.

To  
All concerned Stakeholders.

Copy to:

1. NIC, Division, DAHD for uploading the same on the website.
2. Director-Incharge, CCBF, Suratgarh

DRAFT

[TO BE PUBLISHED IN THE GAZETTE OF INDIA, PART II, SECTION 3, SUB-SECTION (i)]

Government of India  
Ministry of Fisheries, Animal Husbandry and Dairying  
Department of Animal Husbandry and Dairying

New Delhi, the

Notification

G.S.R. \_\_\_\_\_ In exercise of the powers conferred by the proviso to article 309 of the Constitution and in supersession of Ministry of Agriculture, Department of Animal Husbandry, Dairying and Fisheries, Central Cattle Breeding Farm, Upper Division Clerk, Group C post, Recruitment Rules 2013, in so far as they relate to the post of Upper Division Clerk, except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the post of Upper Division Clerk in the Ministry of Fisheries, Animal Husbandry and Dairying, Department of Animal Husbandry and Dairying, Central Cattle Breeding Farm namely :-

1. **Short title and commencement-** (1) These rules may be called Ministry of Fisheries, Animal Husbandry and Dairying, Department of Animal Husbandry and Dairying, Central Cattle Breeding Farm, Upper Division Clerk, Group C posts, Recruitment Rules, 2023.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. **Application** - These rules shall apply to the post specified in column (1) of the Schedule annexed to these rules.

3. **Number of posts, classification and the pay matrix level or pay scale.** - The number of the said post, its classification and the pay matrix level or pay scale attached thereto shall be as specified in columns (2) to (4) of the aforesaid Schedule.

4. **Method of recruitment, age-limit and other qualifications etc.** The method of recruitment, age limit, qualifications and other matters relating thereto shall be as specified in columns (5) to (13) of the said Schedule.

5. **Disqualification** - No person, -

(a) who has entered into or contracted a marriage with a person having a spouse living,  
or

(b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said posts:

Provided that the Central Government, may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

6. **Power to relax** - Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

7. **Saving.** - Nothing in these rules shall affect reservations, relaxation of age-limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, the Other Backward Classes, Ex-servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

**SCHEDULE**

Name of Post	No. of Posts	Classification	Pay matrix Level	Whether selection post or non selection post	Age limit for direct recruitment	Educational and other qualification required for direct recruits
1	2	3	4	5	6	7
Upper Division Clerk	14*(2023) *Subject to variation dependent on work load	General Central Service Group C (Non Gazetted) Ministerial	Level-4 (Rs.25,500-81,100) in the Pay matrix	Selection	Between 18 and 27 years of age.  (Relaxable for departmental candidates up to forty years in accordance with the instructions or orders issued by the Central Government.  <b>Note :</b> The crucial date for determining the age limit shall be as fixed by the Staff Selection Commission.	<b>Essential :</b> (i) 12th class pass or equivalent from recognized Board or University. (ii) A typing speed of 35 words per minute in English or 30 words per minute in Hindi on Computer. (35 words per minute and 30 words per minute correspond to 10500 KDPH/9000 KDPH on an average of 5 key depressions for each word).

Whether age and educational qualification prescribed for direct recruits will apply in the case of promotes	Period of probation, if any	Method of recruitment whether by direct recruitment or by deputation or absorption and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion or deputation or absorption grades from which promotion or deputation or absorption to be made	If a Departmental Promotion Committee exists, what is its composition	Circumstances in which Union Public Service Commission is to be consulted in making recruitment
8	9	10	11	12	13
Age: No Educational Qualification: No -	Two years for direct recruitment.	By promotion failing which by deputation/absorption; failing which both by direct recruitment.	<b>Promotion :</b> Lower Division Clerk in LEVEL -2 (Rs. 19900-63200) in the PAY MATRIX having eight years' regular service in the grade in the Central Cattle Breeding Farms. <b>Note 1 :</b> Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their senior shall also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility service. <b>Note 2 :</b> For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 1st January, 2016 or the date from which the revised pay structure based on the recommendations of the Seventh Central Pay Commission has been extended, shall be deemed to be service rendered in the corresponding pay or pay scale extended based on the recommendations of the said Pay Commission except where there has been	<b>Group 'C' Departmental Promotion Committee (for considering promotion consisting of :</b> 1. Director of or nearby Central Cattle Breeding Farm—Chairman 2. Director or Fodder Agronomist of nearby Regional Fodder Station—Member 3. Veterinary Officer or Farm Superintendent, Central Cattle Breeding Farm—Member	Not applicable

merger of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale, and where this benefit will extend only for the post(s) for which that grade pay or pay scale is the normal replacement grade without any upgradation.

**Deputation :**

Officers of the Central Government,—

(i) holding analogous posts on regular basis;

or

(ii) with eight years' regular service in the grade of Lower Division Clerk or equivalent.

**Note 1 :** The Departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation and similarly, the deputationists shall not be eligible for consideration for appointment by promotion.

**Note 2 :** The period of deputation including the period of deputation in another ex-cadre post held immediately proceeding this appointment in the same or some other organisation or Department of the Central Government shall ordinarily not exceed three years.

**Note 3 :** The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications.

**Note 4 :** For the purpose of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 1st January 2016 or the date from which the revised pay structure based on the recommendations of the Seventh Central Pay Commission has been extended shall be deemed to be the service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the said Pay Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale, and where this benefit will extend only for the post(s) for which that grade pay or pay scale is the normal replacement grade without any upgradation.