



## Summary Report

### Subject: Third Party RTI Audit Summary Report for Department of Animal Husbandry and Dairying (AH&D)

The Right to Information Act, which allowed the citizen unprecedented access into information under the control of public authorities, has multiple dimensions. The most commonly known and, equally widely utilized, is the straightforward filing of requests by the information seekers and the subsequent process of first and second appeals. This is the demand side of the transparency law.

The other dimension, which is the law's supply-side, is a scheme of voluntary disclosure of information by public authorities (PAs) through a variety of means, principal among which is the disclosure through websites.

Section 4 of the RTI Act provides the broad outline of the contents of the websites.

Disclosures under this section are expected to: i) enable the citizen to access the information held by PAs without their having to take recourse to the provisions of RTI Act; and, b) promote transparency and accountability in the functioning of the government to promote participatory governance.

We appreciate the sincere efforts of **Department of Animal Husbandry and Dairying (AH&D)** as Public Authority for sharing required information on website to maintain the transparency. It has been observed during the Audit that the information relates to few areas has to be shared on website with more clarity like;

1. Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract could be mentioned on website.
2. Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers should be formed.

3. Frequently Asked Question (FAQs) could be mentioned on website.

NPC would like to share positive feedback that in future all the required information/urls/links may be posted on website to meet the Transparency Audit Metrix.



**Date: 31<sup>st</sup> August,2021**

A handwritten signature in blue ink, appearing to read "Rajat" followed by a horizontal line.

Rajat Sharma (CPIO)  
National Productivity Council,  
New Delhi, HQ

## Self appraisal report for Year (2020-21)

**Auditor Agency: National Productivity Council**

**Ministry Name: Ministry of Agriculture**

**Department Name: Department of Animal Husbandry, Dairying and Fisheries**

**Public Authority Name: Department of Animal Husbandry, Dairying and Fisheries**

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
<b>1</b>	<b>Organisation and Function</b>							
<b>1.1</b>	<b>Particulars of its organisation, functions and duties[Section 4(1)(b)(i)]</b>							
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	<a href="http://dahd.nic.in/about-us/whos-who">http://dahd.nic.in/about-us/whos-who</a>	Fully Met	1.28	<a href="http://dahd.nic.in/about-us/whos-who">http://dahd.nic.in/about-us/whos-who</a>
1.1.2	Head of the organization	Fully Met	1.28	1.28	<a href="http://dahd.nic.in/about-us/whos-who">http://dahd.nic.in/about-us/whos-who</a>	Fully Met	1.28	<a href="http://dahd.nic.in/about-us/whos-who">http://dahd.nic.in/about-us/whos-who</a>
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	<a href="http://dahd.nic.in/about-us/about-department">http://dahd.nic.in/about-us/about-department</a>	Fully Met	1.28	<a href="http://dahd.nic.in/about-us/about-department">http://dahd.nic.in/about-us/about-department</a>
1.1.4	Function and duties	Fully Met	1.28	1.28	<a href="http://dahd.nic.in/about-us/about-department">http://dahd.nic.in/about-us/about-department</a>	Fully Met	1.28	<a href="http://dahd.nic.in/about-us/about-department">http://dahd.nic.in/about-us/about-department</a>
1.1.5	Organization Chart	Fully Met	1.28	1.28	<a href="http://dahd.nic.in/news/organizational-structure">http://dahd.nic.in/news/organizational-structure</a>	Fully Met	1.28	<a href="http://dahd.nic.in/news/organizational-structure">http://dahd.nic.in/news/organizational-structure</a>
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from	Fully Met	1.28	1.28	<a href="http://dahd.nic.in/about-us/a">http://dahd.nic.in/about-us/a</a>	Partially Met	0.64	<a href="http://dahd.nic.in/about-us/a">http://dahd.nic.in/about-us/a</a>

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	time to time as well as the committees/ Commissions constituted from time to time have been dealt				bout-department			bout-department
<b>1.2</b>	<b>Power and duties of its officers and employees [Section 4(1) (b)(ii)]</b>							
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.54	1.54	<a href="http://dahd.nic.in/sites/default/files/sites/default/files/rti/Annexure%20A.pdf">http://dahd.nic.in/sites/default/files/sites/default/files/rti/Annexure%20A.pdf</a>	Fully Met	1.54	<a href="http://dahd.nic.in/sites/default/files/sites/default/files/rti/Annexure%20A.pdf">http://dahd.nic.in/sites/default/files/sites/default/files/rti/Annexure%20A.pdf</a>
1.2.2	Power and duties of other employees	Fully Met	1.54	1.54	<a href="http://dahd.nic.in/sites/default/files/sites/default/files/rti/Annexure%20A.pdf">http://dahd.nic.in/sites/default/files/sites/default/files/rti/Annexure%20A.pdf</a>	Fully Met	1.54	<a href="http://dahd.nic.in/sites/default/files/sites/default/files/rti/Annexure%20A.pdf">http://dahd.nic.in/sites/default/files/sites/default/files/rti/Annexure%20A.pdf</a>
1.2.3	Rules/ orders under which powers and duty are derived and	Fully Met	1.54	1.54	<a href="https://dopt.gov.in/download/acts">https://dopt.gov.in/download/acts</a>	Fully Met	1.54	<a href="https://dopt.gov.in/download/acts">https://dopt.gov.in/download/acts</a>
1.2.4	Exercised	Fully Met	1.54	1.54	<a href="https://dopt.gov.in/download/acts">https://dopt.gov.in/download/acts</a>	Fully Met	1.54	<a href="https://dopt.gov.in/download/acts">https://dopt.gov.in/download/acts</a>
1.2.5	Work allocation	Fully Met	1.54	1.54	<a href="http://dahd.nic.in/sites/default/files/sites/default/files/rti/Annexure%20C.pdf">http://dahd.nic.in/sites/default/files/sites/default/files/rti/Annexure%20C.pdf</a>	Fully Met	1.54	<a href="https://dopt.gov.in/download/acts">https://dopt.gov.in/download/acts</a>
<b>1.3</b>	<b>Procedure followed in decision making process [Section 4(1)(b)(iii)]</b>							
1.3.1	Process of decision making Identify key decision making points	Fully Met	1.54	1.54	<a href="http://dahd.nic.in/sites/default/files/sites/d">http://dahd.nic.in/sites/default/files/sites/d</a>	Fully Met	1.54	<a href="https://dopt.gov.in/download/acts">https://dopt.gov.in/download/acts</a>

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					efault/filess/rti/Annexure%20D.pdf			
1.3.2	Final decision making authority	Fully Met	1.54	1.54	http://dahd.nic.in/news/organizational-structure	Fully Met	1.54	http://dahd.nic.in/news/organizational-structure
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	http://dahd.nic.in/sites/default/filess/sites/default/filess/rti/Annexure%20E.pdf	Fully Met	1.54	http://dahd.nic.in/sites/default/filess/sites/default/filess/rti/Annexure%20E.pdf
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	http://dahd.nic.in/citizen-charter	Fully Met	1.54	http://dahd.nic.in/citizen-charter
1.3.5	Channel of supervision and accountability	Fully Met	1.54	1.54	http://dahd.nic.in/sites/default/filess/sites/default/filess/rti/Annexure%20I.pdf	Fully Met	1.54	http://dahd.nic.in/sites/default/filess/sites/default/filess/rti/Annexure%20I.pdf
<b>1.4</b>	<b>Norms for discharge of functions[Section 4(1)(b)(iv)]</b>							
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	http://dahd.nic.in/sites/default/filess/sites/default/filess/rti/Annexure%20B.pdf	Fully Met	1.54	http://dahd.nic.in/sites/default/filess/sites/default/filess/rti/Annexure%20B.pdf
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	http://dahd.nic.in/sites/default/filess/sites/d	Fully Met	1.54	http://dahd.nic.in/sites/default/filess/sites/d

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					efault/filess/rti/Annexure%20F.pdf			efault/filess/rti/Annexure%20F.pdf
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	http://dahd.nic.in/sites/default/files/sites/default/filess/rti/Annexure%20F.pdf	Fully Met	1.54	http://dahd.nic.in/sites/default/files/sites/default/filess/rti/Annexure%20F.pdf
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	http://dahd.nic.in/citizen-charter	Fully Met	1.54	https://dahd.nic.in/sites/default/files/Citizens%27%20Charter-2020-21.pdf
1.4.5	Process of redress of grievances	Fully Met	1.54	1.54	https://www.pportal.gov.in/	Fully Met	1.54	https://www.pportal.gov.in/
<b>1.5</b>	<b>Rules, regulations, instructions manual and records for discharging functions[Section 4(1)(b)(v)]</b>							
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	1.92	1.92	http://dahd.nic.in/sites/default/files/sites/default/filess/rti/Annexure%20E.pdf	Fully Met	1.92	http://dahd.nic.in/sites/default/files/sites/default/filess/rti/Annexure%20E.pdf
1.5.2	List of Rules, regulations, instructions manuals and records.	Fully Met	1.92	1.92	http://dahd.nic.in/sites/default/files/sites/default/filess/rti/Annexure%20E.pdf	Fully Met	1.92	http://dahd.nic.in/sites/default/files/sites/default/filess/rti/Annexure%20E.pdf
1.5.3	Acts/ Rules manuals etc.	Fully Met	1.92	1.92	http://dahd.nic.in/sites/default	Fully Met	1.92	http://dahd.nic.in/sites/default

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					t/files/sites/default/files/rti/Annexure%20E.pdf			t/files/sites/default/files/rti/Annexure%20E.pdf
1.5.4	Transfer policy and transfer orders	Fully Met	1.92	1.92	http://dahd.nic.in/sites/default/files/sites/default/files/rti/Annexure%20G.pdf	Fully Met	1.92	Transfer Policy could be uploaded on website
<b>1.6</b>	<b>Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]</b>							
1.6.1	Categories of documents	Fully Met	3.85	3.85	http://dahd.nic.in/sites/default/files/sites/default/files/rti/Annexure%20H.pdf	Fully Met	3.85	http://dahd.nic.in/sites/default/files/sites/default/files/rti/Annexure%20H.pdf
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	http://dahd.nic.in/sites/default/files/sites/default/files/rti/Annexure%20H.pdf	Fully Met	3.85	http://dahd.nic.in/sites/default/files/sites/default/files/rti/Annexure%20H.pdf
<b>1.7</b>	<b>Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]</b>							
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	http://dahd.nic.in/name-boards-council-committee-etc	Fully Met	0.96	http://dahd.nic.in/name-boards-council-committee-etc
1.7.2	Composition	Fully Met	0.96	0.96	http://dahd.nic.in/composition	Fully Met	0.96	http://dahd.nic.in/composition
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	http://dahd.nic	Fully Met	0.96	https://dahd.ni

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					.in/dates-which-constituted			c.in/dates-which-constituted
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	http://dahd.nic.in/term-tenure	Fully Met	0.96	http://dahd.nic.in/term-tenure
1.7.5	Powers and functions	Fully Met	0.96	0.96	http://dahd.nic.in/powers-and-functions	Fully Met	0.96	http://dahd.nic.in/powers-and-functions
1.7.6	Whether their meetings are open to the public?	Not Met	0.96	0	empty	Not Met	0	.
1.7.7	Whether the minutes of the meetings are open to the public?	Fully Met	0.96	0.96	http://dahd.nic.in/whether-minutes-meetings-are-open-public	Fully Met	0.96	https://dahd.nic.in/whether-minutes-meetings-are-open-public
1.7.8	Place where the minutes if open to the public are available?	Fully Met	0.96	0.96	http://awbi.in/meetings.html	Fully Met	0.96	http://awbi.in/meetings.html
<b>1.8</b>	<b>Directory of officers and employees[Section 4(1) (b) (ix)]</b>							
1.8.1	Name and designation	Fully Met	3.85	3.85	http://dahd.nic.in/about-us/whos-who	Fully Met	3.85	http://dahd.nic.in/about-us/whos-who
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	http://dahd.nic.in/about-us/whos-who	Fully Met	3.85	http://dahd.nic.in/about-us/whos-who
<b>1.9</b>	<b>Monthly Remuneration received by officers &amp; employees including system of compensation[Section 4(1) (b) (x)]</b>							
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	http://dahd.nic.in/sites/default/files/sites/default/files/rti/Monthly%20Remuneration.pdf	Fully Met	3.85	http://dahd.nic.in/sites/default/files/sites/default/files/rti/Monthly%20Remuneration.pdf
1.9.2	System of compensation as provided in its	Not Met	3.85	0	empty	Not Met	0	.



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	regulations							
<b>1.10</b>	<b>Name, designation and other particulars of public information officers[Section 4(1) (b) (xvi)]</b>							
1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority	Fully Met	3.85	3.85	<a href="http://dahd.nic.in/sites/default/files/sites/default/files/rti/Order13.04.2021.pdf">http://dahd.nic.in/sites/default/files/sites/default/files/rti/Order13.04.2021.pdf</a>	Fully Met	3.85	<a href="http://dahd.nic.in/sites/default/files/sites/default/files/rti/Order13.04.2021.pdf">http://dahd.nic.in/sites/default/files/sites/default/files/rti/Order13.04.2021.pdf</a>
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	<a href="http://dahd.nic.in/sites/default/files/sites/default/files/rti/Order13.04.2021.pdf">http://dahd.nic.in/sites/default/files/sites/default/files/rti/Order13.04.2021.pdf</a>	Fully Met	3.85	<a href="http://dahd.nic.in/sites/default/files/sites/default/files/rti/Order13.04.2021.pdf">http://dahd.nic.in/sites/default/files/sites/default/files/rti/Order13.04.2021.pdf</a>
<b>1.11</b>	<b>No. Of employees against whom Disciplinary action has been proposed/ taken(Section 4(2))</b>							
1.11.1	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	<a href="http://dahd.nic.in/pending-minor-penalty-or-major-penalty-proceedings">http://dahd.nic.in/pending-minor-penalty-or-major-penalty-proceedings</a>	Fully Met	3.85	<a href="http://dahd.nic.in/pending-minor-penalty-or-major-penalty-proceedings">http://dahd.nic.in/pending-minor-penalty-or-major-penalty-proceedings</a>
1.11.2	(ii) Finalised for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	<a href="http://dahd.nic.in/finalised-minor-penalty-or-major-penalty-proceedings">http://dahd.nic.in/finalised-minor-penalty-or-major-penalty-proceedings</a>	Fully Met	3.85	<a href="http://dahd.nic.in/finalised-minor-penalty-or-major-penalty-proceedings">http://dahd.nic.in/finalised-minor-penalty-or-major-penalty-proceedings</a>
<b>1.12</b>	<b>Programmes to advance understanding of RTI(Section 26)</b>							
1.12.1	Educational programmes	Fully Met	1.92	1.92	<a href="http://dahd.nic.in/sites/default/files/sites/default/files/rti/13.11.2020.pdf">http://dahd.nic.in/sites/default/files/sites/default/files/rti/13.11.2020.pdf</a>	Fully Met	1.92	<a href="http://dahd.nic.in/sites/default/files/sites/default/files/rti/13.11.2020.pdf">http://dahd.nic.in/sites/default/files/sites/default/files/rti/13.11.2020.pdf</a>

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.12.2	Efforts to encourage public authority to participate in these programmes	Fully Met	1.92	1.92	<a href="http://dahd.nic.in/sites/default/files/sites/default/files/rti/13.11.2020.pdf">http://dahd.nic.in/sites/default/files/sites/default/files/rti/13.11.2020.pdf</a>	Fully Met	1.92	<a href="http://dahd.nic.in/sites/default/files/sites/default/files/rti/13.11.2020.pdf">http://dahd.nic.in/sites/default/files/sites/default/files/rti/13.11.2020.pdf</a>
1.12.3	Training of CPIO/APIO	Fully Met	1.92	1.92	<a href="http://dahd.nic.in/sites/default/files/sites/default/files/rti/13.11.2020.pdf">http://dahd.nic.in/sites/default/files/sites/default/files/rti/13.11.2020.pdf</a>	Fully Met	1.92	<a href="http://dahd.nic.in/sites/default/files/sites/default/files/rti/13.11.2020.pdf">http://dahd.nic.in/sites/default/files/sites/default/files/rti/13.11.2020.pdf</a>
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Fully Met	1.92	1.92	<a href="http://dahd.nic.in/sites/default/files/sites/default/files/rti/Guide_2013-issue.pdf">http://dahd.nic.in/sites/default/files/sites/default/files/rti/Guide_2013-issue.pdf</a>	Fully Met	1.92	<a href="http://dahd.nic.in/sites/default/files/sites/default/files/rti/Guide_2013-issue.pdf">http://dahd.nic.in/sites/default/files/sites/default/files/rti/Guide_2013-issue.pdf</a>
<b>1.13</b>	<b>Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]</b>							
1.13.1	Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Fully Met	7.69	7.69	<a href="http://dahd.nic.in/sites/default/files/sites/default/files/rti/Annexure%20G.pdf">http://dahd.nic.in/sites/default/files/sites/default/files/rti/Annexure%20G.pdf</a>	Partially Met	3.85	Transfer Policy could be uploaded on website
<b>Total</b>			<b>100</b>	<b>95</b>			<b>91</b>	
<b>2</b>	<b>Budget and Programme</b>							
<b>2.1</b>	<b>Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]</b>							
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	<a href="http://dahd.nic.in/sites/default/files/sites/d">http://dahd.nic.in/sites/default/files/sites/d</a>	Fully Met	10.00	<a href="http://dahd.nic.in/sites/default/files/sites/d">http://dahd.nic.in/sites/default/files/sites/d</a>

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					efault/filess/rti/Budget%20Unit.pdf			efault/filess/rti/Budget%20Unit.pdf
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	http://dahd.nic.in/sites/default/files/sites/default/filess/rti/Budget%20Unit.pdf	Fully Met	10.00	http://dahd.nic.in/sites/default/files/sites/default/filess/rti/Budget%20Unit.pdf
2.1.3	Proposed expenditures	Fully Met	10	10.00	http://dahd.nic.in/sites/default/files/sites/default/filess/rti/Budget%20Unit.pdf	Fully Met	10.00	http://dahd.nic.in/sites/default/files/sites/default/filess/rti/Budget%20Unit.pdf
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	http://dahd.nic.in/sites/default/files/sites/default/filess/rti/Budget%20Unit.pdf	Fully Met	10.00	http://dahd.nic.in/sites/default/files/sites/default/filess/rti/Budget%20Unit.pdf
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	http://dahd.nic.in/report-disbursements	Fully Met	10.00	http://dahd.nic.in/report-disbursements
<b>2.2</b>	<b>Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)</b>							
2.2.1	Budget	Fully Met	16.67	16.67	http://dahd.nic.in/budget-0	Fully Met	16.67	http://dahd.nic.in/budget-0
2.2.2	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the	Fully Met	16.67	16.67	http://dahd.nic.in/sites/default/files/sites/default/filess/rti/Point%202.2.	Fully Met	16.67	http://dahd.nic.in/sites/default/files/sites/default/filess/rti/Point%202.2.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	official delegation, (d) Expenditure on the visit				pdf			pdf
2.2.3	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Fully Met	16.67	16.67	<a href="http://dahd.nic.in/notices/tenders/archives">http://dahd.nic.in/notices/tenders/archives</a>	Fully Met	16.67	<a href="http://dahd.nic.in/notices/tenders/archives">http://dahd.nic.in/notices/tenders/archives</a>
<b>2.3</b>	<b>Manner of execution of subsidy programme [Section 4(i)(b)(xii)]</b>							
2.3.1	Name of the programme of activity	Fully Met	6.25	6.25	<a href="http://dahd.nic.in/name-programme-activity">http://dahd.nic.in/name-programme-activity</a>	Fully Met	6.25	<a href="http://dahd.nic.in/name-programme-activity">http://dahd.nic.in/name-programme-activity</a>
2.3.2	Objective of the programme	Fully Met	6.25	6.25	<a href="http://dahd.nic.in/objective-programme">http://dahd.nic.in/objective-programme</a>	Fully Met	6.25	<a href="http://dahd.nic.in/objective-programme">http://dahd.nic.in/objective-programme</a>
2.3.3	Procedure to avail benefits	Fully Met	6.25	6.25	<a href="http://dahd.nic.in/procedure-avail-benefits">http://dahd.nic.in/procedure-avail-benefits</a>	Fully Met	6.25	<a href="http://dahd.nic.in/procedure-avail-benefits">http://dahd.nic.in/procedure-avail-benefits</a>
2.3.4	Duration of the programme/ scheme	Fully Met	6.25	6.25	<a href="http://dahd.nic.in/duration-programme-scheme">http://dahd.nic.in/duration-programme-scheme</a>	Fully Met	6.25	<a href="http://dahd.nic.in/duration-programme-scheme">http://dahd.nic.in/duration-programme-scheme</a>
2.3.5	Physical and financial targets of the programme	Fully Met	6.25	6.25	<a href="http://dahd.nic.in/physical-and-financial-targets-programme">http://dahd.nic.in/physical-and-financial-targets-programme</a>	Fully Met	6.25	<a href="http://dahd.nic.in/physical-and-financial-targets-programme">http://dahd.nic.in/physical-and-financial-targets-programme</a>
2.3.6	Nature/ scale of subsidy /amount allotted	Fully Met	6.25	6.25	<a href="http://dahd.nic.in/nature-scal">http://dahd.nic.in/nature-scal</a>	Fully Met	6.25	<a href="http://dahd.nic.in/nature-scal">http://dahd.nic.in/nature-scal</a>

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					e-subsidy-amount-allotted			e-subsidy-amount-allotted
2.3.7	Eligibility criteria for grant of subsidy	Fully Met	6.25	6.25	<a href="http://dahd.nic.in/eligibility-criteria-grant-subsidy">http://dahd.nic.in/eligibility-criteria-grant-subsidy</a>	Fully Met	6.25	<a href="http://dahd.nic.in/eligibility-criteria-grant-subsidy">http://dahd.nic.in/eligibility-criteria-grant-subsidy</a>
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Fully Met	6.25	6.25	<a href="http://dahd.nic.in/details-beneficiaries-subsidy-programme-number-profile-etc">http://dahd.nic.in/details-beneficiaries-subsidy-programme-number-profile-etc</a>	Fully Met	6.25	<a href="http://dahd.nic.in/details-beneficiaries-subsidy-programme-number-profile-etc">http://dahd.nic.in/details-beneficiaries-subsidy-programme-number-profile-etc</a>
<b>2.4</b>	<b>Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]</b>							
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Not Met	25	0	empty	Not Met	0	.
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Fully Met	25	25.00	<a href="http://dahd.nic.in/annual-accounts-all-legal-entities-who-are-provided-grants-public-authorities">http://dahd.nic.in/annual-accounts-all-legal-entities-who-are-provided-grants-public-authorities</a>	Fully Met	25.00	<a href="http://dahd.nic.in/annual-accounts-all-legal-entities-who-are-provided-grants-public-authorities">http://dahd.nic.in/annual-accounts-all-legal-entities-who-are-provided-grants-public-authorities</a>
<b>2.5</b>	<b>Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]</b>							
2.5.1	Concessions, permits or authorizations granted by public authority	Fully Met	25	25.00	<a href="http://dahd.nic.in/concessions-permits-or-authorizations-granted-public-authority">http://dahd.nic.in/concessions-permits-or-authorizations-granted-public-authority</a>	Fully Met	25.00	<a href="http://dahd.nic.in/concessions-permits-or-authorizations-granted-public-authority">http://dahd.nic.in/concessions-permits-or-authorizations-granted-public-authority</a>
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of	Fully Met	25	25.00	<a href="http://dahd.nic.in/each-concessions-permi">http://dahd.nic.in/each-concessions-permi</a>	Fully Met	25.00	<a href="http://dahd.nic.in/each-concessions-permi">http://dahd.nic.in/each-concessions-permi</a>

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations				t-or-authorization-granted			t-or-authorization-granted
<b>2.6</b>	<b>CAG &amp; PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]</b>							
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	Fully Met	50	50.00	http://dahd.nic.in/cag-and-pac	Fully Met	50.00	http://dahd.nic.in/cag-and-pac
<b>Total</b>			<b>300</b>	<b>275</b>			<b>275</b>	
<b>3</b>	<b>Publicity Band Public interface</b>							
<b>3.1</b>	<b>Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]</b>							
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Fully Met	12.5	12.50	http://dahd.nic.in/relevant-acts-rules-forms-and-other-documents	Fully Met	12.50	https://dahd.nic.in/acts-rules
3.1.2	Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Fully Met	12.5	12.50	http://dahd.nic.in/arrangements-consultation	Not Met	0	-
3.1.3	Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	0	0	empty	Not Applicable	0	-
3.1.4	Public- private partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	0	0	empty	Not Applicable	0	-
3.1.5	Public- private partnerships (PPP)- Concession agreements.	Not Applicable	0	0	empty	Not Applicable	0	-
3.1.6	Public- private partnerships (PPP)- Operation and maintenance manuals	Not Applicable	0	0	empty	Not Applicable	0	-

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
3.1.7	Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	0	0	empty	Not Applicable	0	-
3.1.8	Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	0	0	empty	Not Applicable	0	-
3.1.9	Public- private partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	0	0	empty	Not Applicable	0	-
3.1.10	Public- private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Not Applicable	0	0	empty	Not Applicable	0	-
3.1.11	Public- private partnerships (PPP) - All payment made under the PPP project	Not Applicable	0	0	empty	Not Applicable	0	-
<b>3.2</b>	<b>Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]</b>							
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Fully Met	16.67	16.67	<a href="http://dahd.nic.in/publish-all-relevant-facts">http://dahd.nic.in/publish-all-relevant-facts</a>	Fully Met	16.67	<a href="http://dahd.nic.in/publish-all-relevant-facts">http://dahd.nic.in/publish-all-relevant-facts</a>
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Not Applicable	0	0	empty	Not Applicable	0	-
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Not Applicable	0	0	empty	Not Applicable	0	-
<b>3.3</b>	<b>Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]</b>							
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	<a href="http://dahd.nic.in/information">http://dahd.nic.in/information</a>	Fully Met	50.00	<a href="https://dahd.nic.in/">https://dahd.nic.in/</a>

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					-technology-section			
<b>3.4</b>	<b>Form of accessibility of information manual/ handbook[Section 4(1)(b)]</b>							
3.4.1	Information manual/handbook available in Electronic format	Fully Met	25	25.00	<a href="http://dahd.nic.in/rti-publicity-band-public-interface">http://dahd.nic.in/rti-publicity-band-public-interface</a>	Fully Met	25.00	<a href="http://dahd.nic.in/rti-publicity-band-public-interface">http://dahd.nic.in/rti-publicity-band-public-interface</a>
3.4.2	Information manual/handbook available in Printed format	Fully Met	25	25.00	<a href="http://dahd.nic.in/rti-publicity-band-public-interface">http://dahd.nic.in/rti-publicity-band-public-interface</a>	Fully Met	25.00	<a href="http://dahd.nic.in/rti-publicity-band-public-interface">http://dahd.nic.in/rti-publicity-band-public-interface</a>
<b>3.5</b>	<b>Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]</b>							
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	<a href="http://dahd.nic.in/list-materials-available-free-cost">http://dahd.nic.in/list-materials-available-free-cost</a>	Fully Met	25.00	<a href="http://dahd.nic.in/list-materials-available-free-cost">http://dahd.nic.in/list-materials-available-free-cost</a>
3.5.2	List of materials available At a reasonable cost of the medium	Not Applicable	0	0	empty	Not Applicable	0	-
<b>Total</b>			<b>167</b>	<b>167</b>			<b>154</b>	
<b>4</b>	<b>E-Governance</b>							
<b>4.1</b>	<b>Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]</b>							
4.1.1	English	Fully Met	14.29	14.29	<a href="http://dahd.nic.in/english">http://dahd.nic.in/english</a>	Fully Met	14.29	<a href="http://dahd.nic.in/english">http://dahd.nic.in/english</a>
4.1.2	Vernacular/ Local Language	Fully Met	14.29	14.29	<a href="http://dahd.nic.in/rti-governance">http://dahd.nic.in/rti-governance</a>	Fully Met	14.29	<a href="http://dahd.nic.in/rti-governance">http://dahd.nic.in/rti-governance</a>
<b>4.2</b>	<b>When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]</b>							
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	<a href="http://dahd.nic.in/annual_report">http://dahd.nic.in/annual_report</a>	Fully Met	28.57	<a href="https://dahd.nic.in/">https://dahd.nic.in/</a>
<b>4.3</b>	<b>Information available in electronic form[Section 4(1)(b)(xiv)]</b>							
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	<a href="https://dahd.nic.in/">https://dahd.nic.in/</a>	Fully Met	9.52	<a href="https://dahd.nic.in/">https://dahd.nic.in/</a>



Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					c.in/ http://dahd.nic.in/information-available-electronic-form-section-41bxiv			c.in/ https://dahd.nic.in/
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	http://dahd.nic.in/information-available-electronic-form-section-41bxiv	Fully Met	9.52	https://dahd.nic.in/
4.3.3	Location where available	Fully Met	9.52	9.52	http://dahd.nic.in/information-available-electronic-form-section-41bxiv	Fully Met	9.52	https://dahd.nic.in/
<b>4.4</b>	<b>Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]</b>							
4.4.1	Name & location of the faculty	Fully Met	7.14	7.14	http://dahd.nic.in/	Fully Met	7.14	http://dahd.nic.in/
4.4.2	Details of information made available	Fully Met	7.14	7.14	http://dahd.nic.in/information-available-electronic-form-section-41bxiv	Fully Met	7.14	http://dahd.nic.in/information-available-electronic-form-section-41bxiv
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	http://dahd.nic.in/rti-governance	Fully Met	7.14	http://dahd.nic.in/rti-governance
4.4.4	Contact person & contact details (Phone, fax email)	Fully Met	7.14	7.14	http://dahd.nic.in/citizen-charter	Fully Met	7.14	http://dahd.nic.in/citizen-charter
<b>4.5</b>	<b>Such other information as may be prescribed under Section 4(i) (b)(xvii)</b>							
4.5.1	Grievance redressal mechanism	Fully Met	3.57	3.57	https://pgportal.gov.in/	Fully Met	3.57	https://pgportal.gov.in/
4.5.2	Details of applications received under RTI and information provided	Fully Met	3.57	3.57	http://dahd.nic.in/rti-archive	Fully Met	3.57	https://dahd.nic.in/rti-archive
4.5.3	List of completed schemes/ projects/ Programmes	Not Met	3.57	0	empty	Not Met	0	-

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.5.4	List of schemes/ projects/ programme underway	Fully Met	3.57	3.57	<a href="http://dahd.nic.in/list-schemes-projects-programme-underway">http://dahd.nic.in/list-schemes-projects-programme-underway</a>	Fully Met	3.57	<a href="http://dahd.nic.in/list-schemes-projects-programme-underway">http://dahd.nic.in/list-schemes-projects-programme-underway</a>
4.5.5	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Not Met	3.57	0	empty	Not Met	0	-
4.5.6	Annual Report	Fully Met	3.57	3.57	<a href="http://dahd.nic.in/annual_report">http://dahd.nic.in/annual_report</a>	Fully Met	3.57	<a href="http://dahd.nic.in/annual_report">http://dahd.nic.in/annual_report</a>
4.5.7	Frequently Asked Question (FAQs)	Not Applicable	0	0	empty	Not Met	0	-
4.5.8	Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter	Fully Met	3.57	3.57	<a href="http://dahd.nic.in/citizen-charter">http://dahd.nic.in/citizen-charter</a>	Fully Met	3.57	<a href="http://dahd.nic.in/citizen-charter">http://dahd.nic.in/citizen-charter</a>
<b>4.6</b>	<b>Receipt &amp; Disposal of RTI applications &amp; appeals [F.No 1/6/2011-IR dt. 15.04.2013]</b>							
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	<a href="http://dahd.nic.in/rti-archive">http://dahd.nic.in/rti-archive</a>	Fully Met	14.29	<a href="http://dahd.nic.in/rti-archive">http://dahd.nic.in/rti-archive</a>
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	<a href="http://dahd.nic.in/rti-archive">http://dahd.nic.in/rti-archive</a>	Fully Met	14.29	<a href="http://dahd.nic.in/rti-archive">http://dahd.nic.in/rti-archive</a>
<b>4.7</b>	<b>Replies to questions asked in the parliament[Section 4(1)(d)(2)]</b>							
4.7.1	Details of questions asked and replies given	Fully Met	28.57	28.57	<a href="http://dahd.nic.in/parliament-session-2020">http://dahd.nic.in/parliament-session-2020</a>	Fully Met	28.57	<a href="http://dahd.nic.in/parliament-session-2020">http://dahd.nic.in/parliament-session-2020</a>
<b>Total</b>			<b>196</b>	<b>189</b>			<b>189</b>	
<b>5</b>	<b>Information as may be prescribed</b>							
<b>5.1</b>	<b>Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]</b>							
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	<a href="http://dahd.nic.in/sites/default/files/sites/d">http://dahd.nic.in/sites/default/files/sites/d</a>	Fully Met	20.00	<a href="http://dahd.nic.in/sites/default/files/sites/d">http://dahd.nic.in/sites/default/files/sites/d</a>

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					efault/filess/rti/Order13.04.2021.pdf			efault/filess/rti/Order13.04.2021.pdf
5.1.2	Details of third party audit of voluntary disclosure - (a) Dates of audit carried out , (b) Report of the audit carried out	Fully Met	20	20.00	http://dahd.nic.in/earlier-cpio-faas	Fully Met	20.00	http://dahd.nic.in/earlier-cpio-faas
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers	Not Met	20	0	empty	Fully Met	20.00	http://dahd.nic.in/sites/default/files/sites/default/files/rti/Nodal%20officer.pdf
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Fully Met	20	20.00	http://dahd.nic.in/sites/default/files/sites/default/files/rti/Nodal%20officer.pdf	Not Met	0	-
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Fully Met	20	20.00	http://dahd.nic.in/sites/default/files/sites/default/files/rti/Nodal%20officer.pdf	Fully Met	20.00	https://dahd.nic.in/sites/default/files/sites/default/files/rti/Order13.04.2021.pdf
<b>Total</b>			<b>100</b>	<b>80</b>			<b>80</b>	
<b>6</b>	<b>Information Disclosed on own Initiative</b>							
<b>6.1</b>	<b>Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information</b>							
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	http://dahd.nic.in/item-information-disclosed	Fully Met	25.00	http://dahd.nic.in/item-information-disclosed
<b>6.2</b>	<b>Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central</b>							

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	<b>Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Publ</b>							
6.2.1	Whether STQC certification obtained and its validity	Fully Met	12.5	12.50	<a href="http://dahd.nic.in/item-information-disclosed">http://dahd.nic.in/item-information-disclosed</a>	Fully Met	12.50	<a href="http://dahd.nic.in/item-information-disclosed">http://dahd.nic.in/item-information-disclosed</a>
6.2.2	Does the website show the certificate on the Website?	Fully Met	12.5	12.50	<a href="http://dahd.nic.in/item-information-disclosed">http://dahd.nic.in/item-information-disclosed</a>	Fully Met	12.50	<a href="http://dahd.nic.in/item-information-disclosed">http://dahd.nic.in/item-information-disclosed</a>
<b>Total</b>			<b>50</b>	<b>50</b>			<b>50</b>	
<b>Grand Total</b>			<b>913</b>	<b>856</b>				<b>839</b>