

**F.No A-12025/3/2021-Estt(Hq)/(E-20158)**  
**Government of India**  
**Ministry of Fisheries, Animal Husbandry and Dairying**  
**Department of Animal Husbandry and Dairying**  
\*\*\*\*\*

Krishi Bhawan, New Delhi - 110001  
Dated, the 04<sup>th</sup> July, 2024

To,

1. All Secretaries to the Government of India.
2. The Secretary, ICAR, Krishi Bhawan, New Delhi 110001.
3. The Secretary, Department of Animal Husbandry,  
(All State Government and Union Territories).
4. The Registrar, All Agricultural Universities.
5. The Director, All Agricultural Research Institutions.

**Subject: Recruitment to the posts of Joint Commissioner (02), Deputy Commissioner (04) & Assistant Commissioner (06), General Central Service, Group 'A' Gazetted in the Department of Animal Husbandry and Dairying, Ministry of Fisheries, Animal Husbandry and Dairying on Deputation (including short-term contract) basis - reg.**

Sir,

I am directed to say that it is proposed to fill up the posts of Joint Commissioner (02), Deputy Commissioner (04) & Assistant Commissioner (06) in the General Central Service, Group 'A' Gazetted on Deputation (including short-term contract) basis, in the Department of Animal Husbandry and Dairying, Ministry of Fisheries, Animal Husbandry and Dairying, Government of India. The date of vacancy is 05.02.2020.

2. The Department of Animal Husbandry and Dairying intends to fill the following posts at its stations indicated below from amongst officers under the Central Government or State Governments or Union Territory Administration or public sector undertakings or Universities or recognized research institutions or autonomous bodies or statutory organizations: -

Post	Number of Posts and Name of the Station (Zone-wise)	Scale of Pay	Eligibility
Joint Commissioner	<b>Two (02)</b> <b>(NORTH ZONE:</b> Headquarter, New Delhi - 01) <b>(EAST ZONE:</b> CPDO,	Level-13 (Rs. 1,23,100- 2,15,900) in the Pay Matrix	Officers under the Central Government or State Governments or Union Territory Administration or Public Sector Undertakings or Universities or recognized research institutions or autonomous bodies or statutory organizations: -

*S. Bhattacharya*  
श्री श्री सचिव / SAJIB BHATTACHARYA  
श्री सचिव / Deputy Secretary  
श्री सचिव / Government of India  
श्री सचिव, पशुधन और डेयरी विभाग  
Ministry of Fisheries, Animal Husbandry & Dairying  
पशुधन और डेयरी विभाग  
Department of Animal Husbandry & Dairying  
श्री भवन, नई दिल्ली / Krishi Bhawan, New Delhi-110001

	Bhubaneswar - 01)		<p>(a)(i) Holding analogous posts on regular basis in the parent cadre or department; or</p> <p>(ii) With five years' regular service in grade rendered after appointment thereto on a regular basis in Level-12 (Rs. 78,800-2,09,200) in the Pay Matrix or equivalent, in the parent cadre or department; and</p> <p>(b) Possessing the following educational qualifications and experience: -</p> <p><b>Essential: -</b></p> <p>(i) Bachelor's Degree in Veterinary Science and Animal Husbandry as listed in the First Schedule and Second Schedule of the Indian Veterinary Council Act, 1984 (52 of 1984);</p> <p>(ii) Registration in the Veterinary Council of India or Veterinary Council of States;</p> <p>(iii) Ten years' experience in cattle and livestock development or poultry or animal health or meat and meat products from the Central Government or State Government or Union Territory Administration or statutory organization or autonomous bodies or institutes recognized by the Government.</p> <p><b>Desirable: -</b></p> <p>Post Graduate degree in any branch of the Veterinary Science and Animal Husbandry from a recognized University or Institute.</p>
Deputy Commissioner	<b>Four (04)</b> <b>{NORTH ZONE:</b> Headquarter, New Delhi - 02;	Level-12 (Rs. 78,800-2,09,200)	Officers under the Central Government or State Governments or Union Territory Administration or Public Sector Undertakings

*(Signature)*  
 Director / Deputy Secretary  
 Ministry of Fisheries, Animal Husbandry & Dairying  
 Govt. of India

आयुक्तकर्मियों के लिए  
 अधिसूचना संख्या: 1/2023  
 दिनांक: 15/08/2023

	CPDO, Chandigarh - 01)  { <b>SOUTH ZONE:</b> CEAH, Bangalore - 01}	in the Pay Matrix	or Universities or recognized research institutions or autonomous bodies or statutory organizations: -  (a)(i) Holding analogous posts on regular basis in the parent cadre or department; or  (ii) With five years' regular service in grade rendered after appointment thereto on a regular basis in Level-11 (Rs. 67,700-2,08,700) in the Pay Matrix or equivalent, in the parent cadre or department; and  (b) Possessing the following educational qualifications and experience: -  <b>Essential: -</b>  (i) Bachelor's Degree in Veterinary Science and Animal Husbandry as listed in the First Schedule and Second Schedule of the Indian Veterinary Council Act, 1984 (52 of 1984);  (ii) Eight years' experience in cattle and livestock development or poultry or animal health or meat and meat products from the Central Government or State Government or Union Territory Administration or statutory organization or autonomous bodies or institutes recognized by the Government.  <b>Desirable: -</b>  Post Graduate degree in any branch of the Veterinary Science and Animal Husbandry from a recognized University or Institute.
Assistant Commissioner	<b>Six (06)</b>	Level-11 (Rs. 67,700- 2,08,700)	Officers under the Central Government or State Governments or Union Territory Administration or

*S. Bhattacharya*

**SANJIB BHATTACHARYA**  
 सहायक सचिव / Deputy Secretary  
 सचिव कार्यालय / Government of India  
 खाद्य, पशुधन, वन्यजीव और डेरी विभाग  
 Ministry of Fisheries, Animal Husbandry & Dairying  
 नई दिल्ली और केरल राज्य  
 Department of Animal Husbandry & Dairying  
 नई दिल्ली / Kerala Division, New Delhi-11

	<p><b>{NORTH ZONE:</b> Headquarter, New Delhi - 04}</p> <p><b>{SOUTH ZONE:</b> CEAH, Bangalore - 02}</p>	<p>in the Pay Matrix</p>	<p>Public Sector Undertakings or Universities or recognized research institutions or autonomous bodies or statutory organizations: -</p> <p>(a)(i) Holding analogous posts on regular basis in the parent cadre or department; or</p> <p>(ii) With four years' regular service in grade rendered after appointment thereto on a regular basis in Level-10 (Rs. 56,100-1,77,500) in the Pay Matrix or equivalent, in the parent cadre or department; and</p> <p>(b) Possessing the following educational qualifications and experience: -</p> <p><b>Essential: -</b></p> <p>(i) Bachelor's Degree in Veterinary Science and Animal Husbandry as listed in the First Schedule and Second Schedule of the Indian Veterinary Council Act, 1984 (52 of 1984);</p> <p>(ii) Registration in the Veterinary Council of India or Veterinary Council of States;</p> <p>(iii) Five years' experience in cattle and livestock development or poultry or animal health or meat and meat products.</p> <p><b>Desirable: -</b></p> <p>Doctorate degree in any branch of the Veterinary Science and Animal Husbandry from a recognized University or Institute.</p>
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**Note1:** The period of deputation and other terms and conditions shall be governed by Department of Personnel and Training's Office Memorandum No. 6/8/2009-Estt.(Pay II) dated 17.06.2010 and the guidelines of DoP&T issued on the subject from time to time.

*S. Bhatnagar*  
 सहायक सचिव/ Deputy Secretary  
 भारत सरकार / Government of India  
 Ministry of Fisheries, Animal Husbandry & Dairying  
 Department of Animal Husbandry & Dairying  
 पशु संत. वि. वि. दिल्ली / G. B. Pant University of Agriculture & Veterinary Science, New Delhi-110067

**Note2:** The maximum age limit for appointment by deputation shall not be exceeding **fifty-six** years as on the closing date of receipt of applications.

3. The place of vacancy as mentioned in **Annexure-A** is tentative and may vary at the time of completion of selection process or at the time of appointment of officers, as per functional requirements of the Department. Therefore, it may be possible that an officer who has applied for a particular place, may be posted elsewhere in their respective zone, as the posts carry all India transfer liability.

4. For eligibility criteria, i.e. educational qualification, experience and bio-data proforma etc., the applicants are advised to refer to the official website of this Department <http://dahd.nic.in>.

5. Applications in triplicate, in the Bio-Data and C.V. Proforma along with the complete up-to-date photocopies of the CR / APAR dossiers (Last five years i.e. w.e.f. 2018-19 to 2022-23) of officers who are willing to be considered and can be spared, in the event of their selection, may be sent to this Department. **Each page of the photocopy of the CR/APAR should be attested by the Group 'A' Officer at the level of Under Secretary or equivalent and above.** While forwarding applications, it may be verified and certified that particulars furnished by the candidates are correct and that no vigilance case is either pending or contemplated against them and their integrity is beyond doubt. A statement on imposition of penalty during the last 10 years may also be provided. A Cadre clearance certificate in respect of the candidate may also be forwarded to this Department.

6. **Applications received after the due date or found incomplete will not be considered. Applications complete in all respects should reach this Department THROUGH PROPER CHANNEL within 45 days from the date of issue of this letter or from the date of publication of the vacancy in the Employment News/ Rozgar Samachar, whichever is later, to the following address: -**

Sh. Vikash Kumar Vikrosy,  
Under Secretary [Estt.(Hqrs)],  
Room No. 436-A,  
Department of Animal Husbandry and Dairying,  
Krishi Bhawan, New Delhi-110001  
E-mail id: [manuj.gupta@nic.in](mailto:manuj.gupta@nic.in)

Encl.: Bio-Data/ C.V. Proforma

Yours faithfully,

  
04/7/2024

(संजीव भट्टाचार्य)

(Sanjib Bhattacharya)

उप सचिव (प्रशासन)

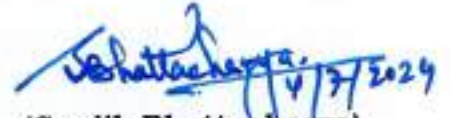
Deputy Secretary (Admin.)

दूरभाष/Tele : 011 - 23382779

ई-मेल / E-mail id : [manuj.gupta@nic.in](mailto:manuj.gupta@nic.in)

**Copy for information/necessary action to:**

1. All Ministries/Departments of the Government of India. It is requested that the vacancy may please be given wide publicity in their subordinate and attached offices, public undertakings and other autonomous bodies under their administrative control.
2. All the attached and subordinate offices of the Department of Animal Husbandry and Dairying.
3. Director (NIC), DADF for uploading the same to the Department's website.
4. Guard file/ Spare copies (Twenty (20)).

A handwritten signature in blue ink, appearing to read 'Sanjib Bhattacharya', with the date '4/7/2024' written below it.

**(Sanjib Bhattacharya)**

Deputy Secretary (Admin.)

Email: [manuj.gupta@nic.in](mailto:manuj.gupta@nic.in)

Tel: 011 - 23382779

**Annexure-A**

Zone	S. No.	Name of the Station	Post in Level [Vacant - 12]			Remarks
			Joint Commissioner Group 'A' Gazetted, Non-Ministerial in Level-13 (Rs. 1,23,100-2,15,900) in the Pay Matrix	Deputy Commissioner Group 'A' Gazetted, Non-Ministerial in Level-12 (Rs. 78,800-2,09,200) in the Pay Matrix	Assistant Commissioner Group 'A' Gazetted, Non-Ministerial in Level-11 (Rs. 67,700-2,08,700) in the Pay Matrix	
NORTH	1.	Headquarter, New Delhi	01	02	04	The place of vacancy is tentative and may vary at the time of completion of selection process or at the time of appointment of officers, as per functional requirements of the Department. Therefore, it may be possible that an officer who has applied for a particular place, may be posted elsewhere in their respective zone, as the posts carry all India transfer liability.
	2.	CSBF, Hisar	-	-	-	
	3.	NIAH, Baghpat	-	-	-	
	4.	AQCS, Delhi	-	-	-	
	5.	CCBF, Suratgarh	-	-	-	
	6.	CCBF, Andeshnagar	-	-	-	
	7.	CPDO, Chandigarh	-	01	-	
	8.	CPPTC, Gurugram	-	-	-	
	9.	CHRS, Ajmer	-	-	-	
	10.	CHRS, Rohtak	-	-	-	
EAST	11.	AQCS, Kolkata	-	-	-	
	12.	CCBF, Sunabeda	-	-	-	
	13.	CCBF, Chiplima	-	-	-	
	14.	CPDO, Bhubaneswar	01	-	-	
WEST	15.	CHRS, Ahmedabad	-	-	-	
	16.	CCBF, Dhamrod	-	-	-	
	17.	CPDO, Mumbai	-	-	-	
	18.	AQCS, Mumbai	-	-	-	
SOUTH	19.	CHRS, Ongole	-	-	-	
	20.	CEAH, Bangalore	-	01	02	
	21.	AQCS, Chennai	-	-	-	
	22.	AQCS, Hyderabad	-	-	-	
	23.	CCBF, Chennai	-	-	-	
		<b>Total</b>	<b>02</b>	<b>04</b>	<b>06</b>	

  
 संजीव भट्टाचार्य / SANJAY BHATTACHARYA  
 उप सचिव / Deputy Secretary  
 भारत सरकार / Government of India  
 मत्स्य पालन, पशुपालन और डेयरी विभाग  
 Ministry of Fisheries, Animal Husbandry & Dairying  
 विज्ञान और डेयरी विभाग  
 Department of Animal Husbandry & Dairying  
 प्लॉट नं. 101, कां. वि. भवन, नई दिल्ली-110001

**BIO-DATA/ CURRICULUM VITAE PROFORMA**

**Name of the Post: JOINT COMMISSIONER**

**Number of Posts = Two (02)**

{**NORTH ZONE:** Headquarter, New Delhi-01}

{**EAST ZONE:** CPDO, Bhubaneswar-01}

1. Name and Address (in Block Letters)	
2. Date of Birth (in Christian Era)	
3(i). Date of entry into service	
(ii). Date of retirement under Central/State Government Rules	
4. Educational Qualifications	
5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	
<b>Qualifications/ Experience required as mentioned in the advertisement / vacancy circular</b>	<b>Qualifications/ Experience possessed by the officer</b>
<b>A. Essential Qualification: -</b> i. Bachelor's Degree in Veterinary Science and Animal Husbandry as listed in the First Schedule and Second Schedule of the Indian Veterinary Council Act, 1984 (52 of 1984); ii. Registration in the Veterinary Council of India or Veterinary Councils of States. <b>B. Desirable Qualifications: -</b> Post Graduate degree in any branch of the Veterinary Science and Animal Husbandry from the recognized University or Institute.	<b>A. Essential Qualification: -</b>  <b>B. Desirable Qualifications: -</b>
<b>C. Experience: -</b> Ten (10) years' experience in cattle and livestock development or poultry or animal health or meat and meat products from the Central Government or State Government or Union Territory Administration or statutory organization or autonomous bodies or institutes recognized by the Government.	<b>C. Experience: -</b>



**5.1 Note:** This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs **by the Administrative Ministry/Department/Office** at the time of issue of Circular and issue of Advertisement in the Employment News.

**5.2 Note:** In the case of Degree and Post Graduate Qualifications Elective/main subjects and subsidiary subjects may be indicated **by the candidate**.

6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.

**6.1 Note: Borrowing Departments are to provide their specific comments/ views confirming the relevant Essential Qualification/ Work experience possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied.**

7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office/ Institution	Post held on regular basis	From	To	*Pay Band and Grade Pay/Pay Scale of the post held on regular basis	Nature of Duties (in detail) highlighting experience required for the post applied for

**\*Important:** Pay Level/Scale granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Level/Scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Level/Scale where such benefits have been drawn by the Candidate may be indicated as below: -

Office/ Institution	Pay Level/Scale drawn under ACP/MACP Scheme	From	To

8. Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent.

9. In case the present employment is held on deputation/contract basis, please state: -

(a) The date of initial appointment.	(b) Period of appointment on deputation/contract.	(c) Name of the parent office/organization	(d) Name of the post and Pay of the post held in substantive

		to which the applicant belongs.	capacity in the parent Organization.
<p><b>9.1 Note:</b> In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/ Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate.</p> <p><b>9.2 Note:</b> Information under Column 9(c) &amp; (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/ organization but still maintaining a lien in his parent cadre/ organization.</p>			
10. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.			
<p><b>11. Additional details about present employment: -</b> Please state whether working under (indicate the name of your employer against the relevant column):</p> <p>a. Central Government b. State Government c. Autonomous Organization d. Government Undertaking e. Universities f. Others</p>			
12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.			
13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.			
14. Total emoluments per month now drawn			
Basic Pay in the Pay Level/Scale	Pay Level	Total Emoluments	
15. In case the applicant belongs to an Organization which is not following the Central Government Pay-scales, the latest salary slip issued by the Organization showing the following details may be enclosed.			
Basic Pay with Level/Scale of Pay and rate of increment	Dearness Pay/interim relief /other Allowances etc., (with break-up details)	Total Emoluments	

<p>16A. <b>Additional information</b>, if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/ Advertisement).</p> <p><b>(Note: Enclose a separate sheet, if the space is insufficient)</b></p>	
<p>16B. <b>Achievements:</b>  The candidates are requested to indicate information with regard to;  (i) Research publications and reports and special projects;  (ii) Awards/ Scholarships/ Official Appreciation;  (iii) Affiliation with the professional bodies/institutions/societies and;  (iv) Patents registered in own name or achieved for the organization;  (v) Any research/ innovative measure involving official recognition vi) any other information.</p> <p><b>(Note: Enclose a separate sheet if the space is insufficient)</b></p>	
17. Whether belongs to SC/ST/OBC	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/ Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/ details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/ withheld.

(Signature of the candidate)

Address \_\_\_\_\_

\_\_\_\_\_

Date \_\_\_\_\_

**Certification by the Employer/ Cadre Controlling Authority**

The information/ details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

**2. Also certified that;**

(i) There is no vigilance or disciplinary case pending/ contemplated against Shri/Smt.\_\_\_\_\_.

(ii) His/ Her integrity is certified.

(iii) His/ Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.

(iv) No major/ minor penalty has been imposed on him/ her during the last 10 years **or** A list of major/ minor penalties imposed on him/ her during the last 10 years is enclosed. (as the case may be).

**Countersigned**

\_\_\_\_\_  
**(Employer/ Cadre Controlling Authority with Seal)**

**BIO-DATA/ CURRICULUM VITAE PROFORMA**

**Name of the Post: DEPUTY COMMISSIONER**

**Number of Posts = Four (04)**

**(NORTH ZONE: Headquarter, New Delhi-02; CPDO, Chandigarh-01)**

**(SOUTH ZONE: CEAH, Bangalore-01)**

1. Name and Address (in Block Letters)	
2. Date of Birth (in Christian Era)	
3(i). Date of entry into service	
(ii). Date of retirement under Central/State Government Rules	
4. Educational Qualifications	
5. Whether Educational and other qualifications required for the post are satisfied. <b>(If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)</b>	
<b>Qualifications/ Experience required as mentioned in the advertisement / vacancy circular</b>	<b>Qualifications/ Experience possessed by the officer</b>
<b>A. Essential Qualification: -</b> Bachelor's Degree in Veterinary Science and Animal Husbandry as listed in the First Schedule and Second Schedule of the Indian Veterinary Council Act, 1984 (52 of 1984).	<b>A. Essential Qualification: -</b>
<b>B. Desirable Qualifications: -</b> Post Graduate degree in any branch of the Veterinary Science and Animal Husbandry from the recognized University or Institute.	<b>B. Desirable Qualifications: -</b>
<b>C. Experience: -</b> Eight (08) years' experience in cattle and livestock development or poultry or animal health or meat and meat products from the Central Government or State Government or Union Territory Administration or statutory organization or autonomous bodies or institutes recognized by the Government.	<b>C. Experience: -</b>
<b>5.1 Note:</b> This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs <b>by the Administrative Ministry/Department/Office</b> at the time of issue of Circular and issue of Advertisement in the Employment News.	

**5.2 Note:** In the case of Degree and Post Graduate Qualifications Elective/main subjects and subsidiary subjects may be indicated **by the candidate.**

6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.

**6.1 Note: Borrowing Departments are to provide their specific comments/ views confirming the relevant Essential Qualification/ Work experience possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied.**

7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office/ Institution	Post held on regular basis	From	To	*Pay Band and Grade Pay/Pay Scale of the post held on regular basis	Nature of Duties (in detail) highlighting experience required for the post applied for

**\*Important:** Pay Level/Scale granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Level/Scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Level/Scale where such benefits have been drawn by the Candidate may be indicated as below: -

Office/ Institution	Pay Level/Scale drawn under ACP/MACP Scheme	From	To

8. Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent.

9. In case the present employment is held on deputation/contract basis, please state: -

(a) The date of initial appointment.	(b) Period of appointment on deputation/contract.	(c) Name of the parent office/organization to which the applicant belongs.	(d) Name of the post and Pay of the post held in substantive capacity in the parent. Organization.

<p><b>9.1 Note:</b> In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/ Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate.</p> <p><b>9.2 Note:</b> Information under Column 9(c) &amp; (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/ organization but still maintaining a lien in his parent cadre/ organization.</p>		
10. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.		
<p><b>11. Additional details about present employment: -</b> Please state whether working under (indicate the name of your employer against the relevant column):</p> <p>a. Central Government b. State Government c. Autonomous Organization d. Government Undertaking e. Universities f. Others</p>		
12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.		
13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.		
14. Total emoluments per month now drawn.		
Basic Pay in the Pay Level/Scale	Pay Level	Total Emoluments
15. In case the applicant belongs to an Organization which is not following the Central Government Pay-scales, the latest salary slip issued by the Organization showing the following details may be enclosed.		
Basic Pay with Level/Scale of Pay and rate of increment	Dearness Pay/interim relief /other Allowances etc., (with break-up details)	Total Emoluments
16A. <b>Additional information</b> , if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i)		

additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/ Advertisement). <b>(Note: Enclose a separate sheet, if the space is insufficient)</b>	
<b>16B. Achievements:</b> The candidates are requested to indicate information with regard to; (i) Research publications and reports and special projects; (ii) Awards/ Scholarships/ Official Appreciation; (iii) Affiliation with the professional bodies/institutions/societies and; (iv) Patents registered in own name or achieved for the organization; (v) Any research/ innovative measure involving official recognition vi) any other information. <b>(Note: Enclose a separate sheet if the space is insufficient)</b>	
17. Whether belongs to SC/ST/OBC	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/ Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/ details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/ withheld.

(Signature of the candidate)

Address \_\_\_\_\_

Date \_\_\_\_\_



**Certification by the Employer/ Cadre Controlling Authority**

The information/ details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

**2. Also certified that;**

(i) There is no vigilance or disciplinary case pending/ contemplated against Shri/Smt.\_\_\_\_\_.

(ii) His/ Her integrity is certified.

(iii) His/ Her CR Dossier in original is enclosed/ photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.

(iv) No major/ minor penalty has been imposed on him/ her during the last 10 years or A list of major/ minor penalties imposed on him/ her during the last 10 years is enclosed. (as the case may be).

**Countersigned**

\_\_\_\_\_  
**(Employer/ Cadre Controlling Authority with Seal)**

**BIO-DATA/ CURRICULUM VITAE PROFORMA**

**Name of the Post: ASSISTANT COMMISSIONER**

**Number of Posts = Six (06)**

**{NORTH ZONE: Headquarter, New Delhi-04}**

**{SOUTH ZONE: CEAH, Bangalore-02}**

1. Name and Address (in Block Letters)	
2. Date of Birth (in Christian Era)	
3(i). Date of entry into service	
(ii). Date of retirement under Central/State Government Rules	
4. Educational Qualifications	
5. Whether Educational and other qualifications required for the post are satisfied. <b>(If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)</b>	
<b>Qualifications/ Experience required as mentioned in the advertisement / vacancy circular</b>	<b>Qualifications/ Experience possessed by the officer</b>
<b>A. Essential Qualification: -</b> i. Bachelor's Degree in Veterinary Science and Animal Husbandry as listed in the First Schedule and Second Schedule of the Indian Veterinary Council Act, 1984 (52 of 1984). ii. Registration in the Veterinary Council of India or Veterinary Council of States; and <b>B. Desirable Qualifications: -</b> Doctorate degree in any branch of the Veterinary Science and Animal Husbandry from the recognized University or Institute.	<b>A. Essential Qualification: -</b>  <b>B. Desirable Qualifications: -</b>
<b>C. Experience: -</b> Five (05) years' experience in cattle and livestock development or poultry or animal health or meat and meat products.	<b>C. Experience: -</b>
<b>5.1 Note:</b> This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs <b>by the Administrative Ministry/Department/Office</b> at the time of issue of Circular and issue of Advertisement in the Employment News.	

**5.2 Note:** In the case of Degree and Post Graduate Qualifications Elective/main subjects and subsidiary subjects may be indicated **by the candidate.**

6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.

**6.1 Note: Borrowing Departments are to provide their specific comments/ views confirming the relevant Essential Qualification/ Work experience possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied.**

7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office/ Institution	Post held on regular basis	From	To	*Pay Band and Grade Pay/Pay Scale of the post held on regular basis	Nature of Duties (in detail) highlighting experience required for the post applied for

**\*Important:** Pay Level/Scale granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Level/Scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Level/Scale where such benefits have been drawn by the Candidate may be indicated as below: -

Office/ Institution	Pay Level/Scale drawn under ACP/MACP Scheme	From	To

8. Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent.

9. In case the present employment is held on deputation/contract basis, please state: -

(a) The date of initial appointment.	(b) Period of appointment on deputation/contract.	(c) Name of the parent office/organization to which the applicant belongs.	(d) Name of the post and Pay of the post held in substantive capacity in the parent. Organization.

<p><b>9.1 Note:</b> In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/ Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate.</p> <p><b>9.2 Note:</b> Information under Column 9(c) &amp; (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/ organization but still maintaining a lien in his parent cadre/ organization.</p>		
10. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.		
<p><b>11. Additional details about present employment: -</b> Please state whether working under (indicate the name of your employer against the relevant column):</p> <p>a. Central Government b. State Government c. Autonomous Organization d. Government Undertaking e. Universities f. Others</p>		
12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.		
13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.		
14. Total emoluments per month now drawn.		
Basic Pay in the Pay Level/Scale	Pay Level	Total Emoluments
15. In case the applicant belongs to an Organization which is not following the Central Government Pay-scales, the latest salary slip issued by the Organization showing the following details may be enclosed.		
Basic Pay with Level/Scale of Pay and rate of increment	Dearness Pay/interim relief /other Allowances etc., (with break-up details)	Total Emoluments
16A. <b>Additional information</b> , if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide		

information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/ Advertisement). <b>(Note: Enclose a separate sheet, if the space is insufficient)</b>		
<b>16B. Achievements:</b> The candidates are requested to indicate information with regard to; (i) Research publications and reports and special projects; (ii) Awards/ Scholarships/ Official Appreciation; (iii) Affiliation with the professional bodies/institutions/societies and; (iv) Patents registered in own name or achieved for the organization; (v) Any research/ innovative measure involving official recognition vi) any other information. <b>(Note: Enclose a separate sheet if the space is insufficient)</b>		
17. Whether belongs to SC/ST/OBC.		

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/ Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/ details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/ withheld.

(Signature of the candidate)

Address \_\_\_\_\_

\_\_\_\_\_  
 Date \_\_\_\_\_

**Certification by the Employer/ Cadre Controlling Authority**

The information/ details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

**2. Also certified that;**

(i) There is no vigilance or disciplinary case pending/ contemplated against Shri/Smt. \_\_\_\_\_.

(ii) His/ Her integrity is certified.

(iii) His/ Her CR Dossier in original is enclosed/ photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.

(iv) No major/ minor penalty has been imposed on him/ her during the last 10 years **or** A list of major/ minor penalties imposed on him/ her during the last 10 years is enclosed. (as the case may be)

**Countersigned**

\_\_\_\_\_  
**(Employer/ Cadre Controlling Authority with Seal)**