

F.No. G-13/2024-IFD-DAHD (E-32430)
Ministry of Fisheries, Animal Husbandry and Dairying
Department of Animal Husbandry and Dairying
(Integrated Finance Division)

Krishi Bhawan, New Delhi-110001

Dated: 13 December, 2024

OFFICE MEMORANDUM

Subject: The expenditure incurred in organizing/conferences/ seminars/training/workshops/ exhibitions/display, etc., by the divisions without prior approval from IFD- Regarding.

The undersigned is directed to refer to the subject mentioned above and to state that it has come to notice that often trainings/workshops are organized, which are non-emergent in nature, wherein contract is finalized, executed and liability incurred without obtaining prior approval from IFD. Subsequently, post-facto financial concurrence from IFD is solicited for making payment to the vendors.

2. In this respect, attention is drawn towards item 21 (Annexure III, Sr.No. 4) of the Charter for Financial Advisers, which covers payments to vendors/personnel/consultants, etc., under approved contracts in the negative list which should not be referred to IFD. This is since liability has already been incurred for a contract which was approved without IFD concurrence. Liquidation of such liability is therefore "fait accompli" after taking the approval of the competent authority.

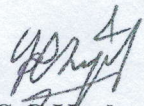
3. It is also brought to notice that, as per the revised delegation of financial powers to the HODs/HOOs of DAHD (OM dated 12th July 2022), full powers have been delegated to the HoD under **Sl. No. 27** for refreshments during meetings, conferences, seminars, and workshops attended by officers at the level of JS and above, in accordance with the DOE guidelines dated 06.05.2015 and GFR provisions.

Additionally, under **Sl. No. 29**, powers have been delegated for organizing training/workshops/seminars/exhibitions/display/conferences, with a ceiling of Rs. 10.00 lakh per event, subject to a maximum of Rs. 30.00 lakh per annum. Therefore, the Department may organize such events in compliance with the limits and guidelines specified in the aforementioned delegation.

Beyond the delegated financial powers, prior concurrence of IFD will be required in all cases.

4. Furthermore, it is advised that proposals be submitted to IFD well in time for seeking concurrence.

5. This issues with the approval of AS&FA.


(S C Kashyap)

Deputy Secretary to the Govt. of India

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2. PSO to AS&FA
3. AS(VJ), AHC (AM)/JS (RSS), JS(SSP)/Advisor (Stats)
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5. E-office notice board ✓ NSE